



Ashchurch Rural Parish Council

Minutes of the Parish Council Meeting held on 15 August 2022 at 6.30pm

Venue: The Devereux Centre, Tewkesbury, Gloucestershire.

Present: Cllrs. A. Brown, B. Cook, T. Davies and D. Garnett.

Attendees: Clerk/RFO, J. Owen, Assistant Clerk L. Beech and three members of the public.
County Cllr. V. Smith

15.8.22.1 **To receive and consider apologies for absence and confirm the meeting is quorate**
Apologies were received and accepted from J. Hargreaves and G. Shurmer.
COUNCIL AGREED to authorise Cllr. Street's absence on medical grounds and confirmed that it would not impact on the six-month attendance rule.
Apologies received from Borough Cllr. M. Gore, she last attended on 20 June 2022.
The Clerk confirmed the meeting was quorate.

15.8.22.2 **To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**
The Chairman of Ashchurch Village Hall Management Committee provided an update on the planned extension of the hall, explaining there is a delay due to compliance of surface water drainage which is causing concern.

A member of the public enquired as to future plans for St Nicholas's Church graveyard upon reaching capacity. The **COUNCIL** understands that current legislation requires graveyards to be 3 meters above the water table and therefore it would not be possible to extend the graveyard once capacity is reached.

15.8.22.3 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct**
None declared.

15.8.22.4 **To confirm and sign the Minutes of the Parish Council Meeting held on 15 July 2022**
The Minutes of the Parish Council Meeting held on 15 July 2022 which had previously been circulated to all members were **AGREED BY COUNCIL** and signed by Vice Chairman, Cllr. T. Davies.

15.8.22.5 **To receive the Clerk's Report**
The Clerk's report had been circulated to members prior to the meeting and its content noted.

15.8.22.6 **To receive details of decisions made under delegated authority since the last meeting on 20 July 2022**
COUNCIL DELEGATED decisions;
• **COUNCIL ACCEPTED** insurance settlement claim of £589.73 - £125 (excess) = £464.73 (net of VAT) for a damaged noticeboard in Pamington.

- **COUNCIL SUBMITTED** a comment of ‘No Objection’ on planning application: 22/00377/FUL - Address: The Furrows Claydon Farm Claydon Tewkesbury Gloucestershire GL20 7BH - Proposal: Proposed erection of three bay garage with office facility in roof space to run existing Equestrian business.

15.8.22.7 **To receive a report from the Borough Councillor (Borough Cllr. Gore Last attended 20 June 2021, Borough Cllr. J. Evetts has not attended a meeting to date.)**
No report received.

15.8.22.8 **To receive a report from the County Councillor**
County Cllr. Smith’s (CC Smith) report had been circulated to members prior to the meeting.

CC Smith confirmed an application for Gloucestershire City Council (GCC) funding had been submitted by Pamington Residents Association to reduce the speed limit on Pamington Lane from 30 to 20 miles per hour and install new signage. CC Smith asked Ashchurch Rural Parish Council (ARPC) to confirm agreement to this. Clerk to add to agenda for next Parish Council Meeting.

CC Smith also discussed the Junction 9 M5 Consultation and confirmed it would commence at the end of September lasting approximately 6 weeks. The consultation will provide 3 or 4 route options. CC Smith impressed the importance of all local parishes, residents and businesses being involved with the consultation and will provide consultation surgeries / meetings whereby the plans would be displayed. A newsletter would be sent to all Tewkesbury residents and businesses to inform them of consultation and GCC would share this with Worcestershire County Council for distribution to local residents and businesses. CC Smith asked if ARPC would like to hold a consultation surgery and the **COUNCIL AGREED** it would. Clerk to organise.

15.8.22.9 **To receive a report from the Police Community Support Officer**
Police Community Support Officer report had been circulated to members prior to the meeting. **COUNCIL AGREED** Clerk to arrange sharing this on the ARPC website.

15.8.22.10 **Finances – documents circulated prior to the meeting**

15.8.22.10a **To approve the August 2022 Payment List/ those paid since the last meeting and to note receipts**
COUNCIL AGREED the August 2022 Payment list of and payments since the last meeting of **£1795.00** (See Appendix A)

The following payments were also authorised:

- Avonside Private Hire for £202.50 for Transport Vouchers

Other items of note:

- There was a reduction in price for Virgin Media from £14.80 to £12.00 due to contract reduction.
- Gooch Group Ltd for £54.49 was not paid as agreed due to previous over charging.

15.8.22.10b **To approve the bank reconciliation**
COUNCIL APPROVED the bank reconciliation was approved by Cllr. T Davies.

15.8.22.10c **To receive the budget monitoring report**
The members received the Budget Monitoring Report.

- 15.8.22.10d **To approve the Assistant Clerk’s membership of the Society of Local Council Clerks**
COUNCIL APPROVED and signed by Cllr. T Davies.
- 15.8.22.11 **Parish Council Procedures — documents circulated prior to the meeting:**
- 15.8.22.11a **To approve the reviewed Grants and Donation Policy and agree actions**
COUNCIL APPROVED the Grants and Donation Policy which had been updated in line with the General Power of Competence.
- 15.8.22.11b **To approve the reviewed Website Policy and agree actions**
COUNCIL APPROVED the Website Policy
- 15.8.22.12 **To receive an update on the Neighbourhood Development Plan Referendum and agree actions**
COUNCIL CONFIRMED that the referendum passed with 170 Yes versus 20 No votes. The referendum would be considered by Tewkesbury Borough Council (TBC) at a meeting on 27th September and is likely to be ‘made’ and adopted by TBC.
- 15.8.22.13 **To receive an update on Community Speedwatch and agree actions**
COUNCIL AGREED Clerk to arrange a locally held meeting to engage residents, community groups and enlist volunteers.
- 15.8.22.14 **To receive an update on the Railtons Traffic Analysis in Fiddington and agree actions**
Council received a report and **COUNCIL AGREED** Railtons to contact GCC Highways to discuss report and agree next steps.
- 15.8.22.15 **To consider the way forward regarding the footpath between Aston Cross and Aston on Carrant which has been reported as dangerous and agree actions**
CC Smith confirmed he is to arrange a meeting with the local Highways Manager, Councillors and the public, to discuss pedestrian access along the B4079 between Aston on Carrant and Aston Cross. He confirmed the overgrown vegetation had been cleared and funds had been made available for improvements.
COUNCIL AGREED to request a reduction in speed limit to 30mph at the planned meeting with CC Smith and the local Highways Manager.
- 15.8.22.16 **To receive an update on highway matters and agree actions**
COUNCIL AGREED Clerk to arrange new process for reporting Highways issues via ARPC. Clerk confirmed National Highways acknowledged the A46 traffic issue raised and confirmed the traffic light reassessment would commence upon completion of the Alexandra Way roadworks.
- 15.8.22.17 **Planning - To consider and agree response to the following:**
- 15.8.22.17a **APPLICATION NO: 22/00518/CLE, DESCRIPTION: Development of stables and 4 horse, horse walker., LOCATION: Fiddington House Farm, Fiddington, Tewkesbury**
COUNCIL AGREED to submit the following response: Due to the chequered history of this planning application, could Tewkesbury Borough Council ensure they thoroughly look into this prior to making a decision including the impact on traffic, particularly with regard to the volume of traffic and access to the site.
- 15.8.22.18 **To receive an update on the Bloor Homes proposed development ref. Land to South-East of Bluebell Road and East of Rudgeway Lane, Tewkesbury and replacement noticeboard in The Meadows**
COUNCIL NOTED the application did not refer to the NDP. Clerk to provide Bloor Homes

with NDP and request comment on its plans to become compliant.

15.8.22.19 **To receive an update on the Settlement Audit submission (documents circulated prior to the meeting) and agree actions**

COUNCIL AGREED Clerk to query TBC regarding data used for establishing Ashchurch Rural Parish resident's access to major employment. Clerk to liaise with TBC to establish consequences of not submitting requested data.

15.8.22.20 **To consider the Natton Lane Graveyard heritage site renovation and other potential S106 projects and agree actions**

COUNCIL AGREED Clerk to enquire if site is suitable for s106 funding before decision is made.

15.8.22.21 **To receive an update on the previously removed bus stop on A46 and agree actions**

COUNCIL AGREED to dispose of previously removed bus stop and relocate ARPC owned bin.

15.8.22.22 **To receive an update on the dog bins for Pamington and Barleyfields and agree actions**

COUNCIL AGREED to replace existing dog bin in Pamington Lane with a larger dual use bin (currently located at Ellendene Drive). The Ellendene Drive bin will be replaced with a dog waste only bin at a cost of £215 plus VAT and installation costs. Clerk to liaise regarding installation of a dual use bin at the Barleyfields site using S106 funds.

15.8.22.23 **To receive an update on the Village Hall open session for residents including quotes for 'A' Frame and agree actions**

COUNCIL CONFIRMED issues raised at these sessions would be reported at the following Parish Council meeting and minuted. **COUNCIL AGREED** to purchase an A frame at the cost of £54.95 plus VAT.

15.8.22.26 **To note agenda items for the next Parish Council Meeting**

- To discuss the Winter Plan including location of salt bin and responsibility for maintenance
- To discuss noticeboard refurbishment for all noticeboards in the parish and agree actions
- Review of NDP process
- Receive update on Natton railway line culvit
- To review application for 20 mile per hour speed limit from Pamington Residents Association

15.8.22.27 **Date of the next meeting: 12TH September 2022**

Meeting Closed at 8.30pm

APPENDIX A

Ashchurch Rural Parish Council Financial Report at 4.8.22

Payments made since last meeting on 18.7.22		
Payees	Details	Total amount
SLCC	Inv BK206069-1 Authorised at June 22 Meeting	400.80
Ashchurch Village Hall	Inv Room Hire for Assisant Clerk	270.00
Local Government Pension Scheme	Including employee contributions	569.89
J K Owen	June 22 salary	941.68
L Beech	June 22 salary	852.22
		3034.59
Payment List for authorisation on 15.8. 22		
J K Owen	Clerk's Expenses July 22	21.90
L Beech	Assistant Clerk's Expenses July 22	32.73
Virgin Media	Mobile phones - July 22	14.80
Gooch Group Ltd. *	Inv. 49548 Cleaning on 16 June 22	54.49
Vision ICT	Inv 15105 email hosting	21.60
GAPTC	CILCA Training fee	395.00
Microsoft Apps	Monthly subs. - Inv E0500JMURB	9.48
Jeremy Brookes	Maintenance Inv 2083 August 2022	1245.00
		1795.00
Receipts received since last meeting on 18.7.22		
No receipts		0.00
Bank acc. Balances at 4.8.22		
Current Acc. (Bank Rec 63)		37921.96
Deposit Acc.		21804.86
		59726.82
*Awaiting credit note for one bus shelter not cleanded since October 2021		

Signed Date
Chairman, J. Hargreaves