



## Ashchurch Rural Parish Council

Minutes of the Parish Council Extraordinary Meeting held on  
23 August 2021 at 6.30pm

**Venue** The Devereux Centre, Tewkesbury.  
**Present:** Cllr. J Hargreaves (Chairman), Cllrs. B. Cook, T. Davies and D. Garnett.  
**Attendees:** Clerk/RFO, J. Owen and no members of the public.

- | Minute Ref. | Description   |
|-------------|---|
| 23.8.21.1   | <b>To receive and consider apologies for absence and confirm the meeting is quorate</b><br>Apologies received from Cllrs. G. Shurmer, D. Street and A. Brown.<br>The Clerk confirmed the meeting was quorate.   |
| 23.8.21.2   | <b>To receive comments from members of the public – no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting</b><br>None received.  |
| 23.8.21.3   | <b>To receive declarations of interest for items on the agenda below</b><br>None received.  |
| 23.8.21.4   | <b>To approve the Annual Governance Certificate of Exemption 2020-21 (AGAR Section 2) for external auditors, PKF Littlejohn</b><br>PKF Littlejohn had made an error requesting the document, it was not required.   |
| 23.8.21.5   | <b>To approve payment of the following accounts:</b><br>The Devereux Centre - £298.75 <b>COUNCIL AGREED</b> to pay the room hire account quarterly, (to fit-in with 31 March 2022 Year End). The Clerk was to request an amended invoice and given authority to pay the initial quarterly invoice.<br><b>COUNCIL AGREED</b> the following payments:<br>J. Preece - July £866.40,<br>Vision ITC £21.60<br>The Clerk's expenses £49.05<br>Jeremy Brooks - 1125.00<br>Pension for past Clerk - £1451.10<br>Final salary for past Clerk - £341.88<br><b>COUNCIL APPROVED</b> 15 extra hours for the Clerk for July 2021.<br>The Clerk would contact Unity Bank to progress updating the bank mandate. |
| 23.8.21.6   | <b>To consider delegated authority to the Clerk and agree actions</b><br><b>COUNCIL AGREED</b> the Scheme of Delegation circulated prior to the meeting.  |
| 23.8.21.7   | <b>To consider establishing Ashchurch Rural Parish Council Facebook page and other social media platforms</b><br><b>COUNCIL AGREED</b> that the Deputy Clerk would establish and monitor an Ashchurch Rural Parish Council Business Facebook page, it would be set-up as a private page so people had to be invited to join. It would join other local groups to assist with disseminating information in the community. Other social media   |

platforms were discussed but it was agreed to go ahead with Facebook initially and monitor progress. The Clerk would prepare a draft Social Media Policy.

**23.8.21.8 To consider and agree response to Planning Application No 21/00928/FUL – Erection of 1 no. dwelling with garage, access drive and parking. Location: Land At The Laurels, Aston Carrant Road, Aston-On-Carrant: COUNCIL AGREED** it had no objection to the planning application.

**23.8.21.9 Date of next meeting:** 20 September 2021  
Meeting closed at 19.05pm

Signed ..... Date .....  
Chairman, J. Hargreaves

**These minutes were agreed by Ashchurch Rural Parish Council and signed by the Chairman at the Parish Council Meeting on 20 September 2021**