

MINUTES FROM THE MEETING OF ASHCHURCH RURAL PARISH COUNCIL HELD ON 21 DECEMBER 2020 AT 6.30PM
OWING TO THE CORONAVIRUS PANDEMIC THIS MEETING WAS HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

Present: Cllrs J Hargreaves JH Chairman; T Davies TD; B Cooke BC; D Garnett DG; D Street DS; G Shurmer GS

C. Cllr V Smith VS
 B. Cllr M Gore MG
 Pauline Clarke - Parish Clerk

Ian Parker Save our Lanes
 J McCauley – Volunteer assistant to the Council JM
 Ian White - Webmaster IW

PUBLIC PARTICIPATION –

Any member of the public wishing to speak during the public forum should make their intentions known to the Clerk or the Chair before the start of the meeting. • A member of the public may be allowed to speak for not more than 5 minutes. • The opportunity for any member of the public to speak shall be at the discretion of the Chair of the meeting. • A member of the public shall not be allowed to speak more than twice during any period of public forum, which shall normally be 20 minutes. • Additional time for the public forum shall be at the discretion of the meeting.

None

		<u>ACTION</u>
01.12.20	WELCOME The Chairman welcomed all to the meeting	
02.12.20	APOLOGIES FOR ABSENCE Councillor Brown AB C. Cllr Smith VS	
03.12.20	DECLARATIONS OF INTEREST None	
04.12.20	TO APPROVE THE MINUTES OF THE MEETING OF 23 NOVEMBER 2020 Minutes as amended were agreed Proposed DG seconded BC To be signed at a later date	
05.12.20	TO RECEIVE REPORT FROM COUNTY COUNCILLOR Last in Attendance 23 rd November 2020 VS sent his apologies and forwarded report for circulation	

06.12.20	<p>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR Last in attendance 26th October 2020</p> <p>MG reported:</p> <ul style="list-style-type: none"> • A46 consultation is delayed • Permission for lagoon has gone through – has smell implications and environmental conditions have to be met • Application for bridge will go to committee in February, one speaker is allowed • The hearing timetable for the Local Plan starts 16th February for 4 weeks, it is an important document and will have impact on 5-year housing supply • Contentious application at Coombe Hill has been revised down but won't be going back to Borough for comments, it is subject to appeal and Hitchins have a good legal representation • s106 monies for Queens Head and Linden homes now in, there have been delays due to pandemic • MG will chase VS about the removal of the Crossing, JH confirmed this had been raised with Catherine Ashby, and added this is an instance of changes made within reserved matters that we don't get consulted on • MG confirmed Sandra Ford is now head of development services • A46 solution delayed as Highways England disagreed on J9 • Bridge application has been put back as there is a lot of work to do and this is not to do with landowner permission to use the land • Borough plan is in the public domain and will forward details to Clerk <p>JH asked MG to follow up enforcement with Joe Gibbons at Newton Farm and Claydon Farm MG agreed but noted enforcement can do very little</p>	
07.12.20	<p>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA Clerk had reported the faulty lights at the Railway car park to GCC, but GS stated they are still out, Clerk to chase and copy in VS</p>	Clerk
08.12.20	<p>REPORTS TD reported:</p> <ul style="list-style-type: none"> • A46/M5 solution Funding not agreed and delayed due to J9 issue, will have direct impact on garden town and needs a solution • Garden Town GT team are still using original drawings that are no longer relevant and could be spring next year before there is any progress • PC Association update Bredon Parish Council have agreed to join an association along with Northway and we will ask neighbouring parishes • Neighbourhood Development Plan The SEA and HRA are underway Facilitator from Locality has been appointed to assist and has stated its very complicated process • Defibrillator JH will forward report 	

	<ul style="list-style-type: none"> • Website IW reported usage is down • Working Groups JH reported meeting with Hitchins on the 450 houses was cancelled as they didn't have the answers and need to discuss with their design team. Application is due in March 									
09.12.20	<p>UPDATE – REFURBISHMENT OF PARISH NOTICE BOARDS AND THE SEAT IN PAMINGTON Bench has not been done and Noticeboard is still pending, other Notice Boards are fine The lock on the noticeboard on Tewkesbury Meadow is broken, Clerk to chase Bloor's</p>	Clerk								
10.12.20	<p>FINANCIAL REPORTS The Clerk had circulated reports, including Bank reconciliation and Budget/Expenditure, which were agreed</p>									
11.12.20	<p>ACCOUNTS FOR PAYMENT BACS Payments approval list was forwarded to members and agreed:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Andrea Pellegram</td> <td style="text-align: right;">£1924</td> </tr> <tr> <td>Admin</td> <td style="text-align: right;">£692.43</td> </tr> <tr> <td>Gooch Cleaning</td> <td style="text-align: right;">£45.60</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£2662.03</td> </tr> </table>	Andrea Pellegram	£1924	Admin	£692.43	Gooch Cleaning	£45.60	Total	£2662.03	
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12.12.20	<p>UPDATE - DEFIBRILLATOR IN ASTON ON CARRANT, AND CPR FIRST AID TRAINING Clerk reported she had contacted electrical contractor who will install sensor lights in the units in the New Year Defib training was carried out in Aston on Carrant prior to the units being fitted and if it becomes available again could be offered via the village email or WhatsApp group Code won't be made available to all adults. Ambulances must have priority</p>									
13.12.20	<p>DOG BIN AND NOTICE BOARD AT ASTON CROSS Clerk to pursue money from s106, and to contact Lesa West. GS noted dog bin should be sited by the electric unit on the bend</p>	Clerk								
14.12.20	<p>Tewkesbury Garden Town Previously discussed</p> <p>20/00896/FUL Development of a road bridge over the Bristol to Birmingham mainline railway North of Ashchurch Previously discussed</p> <p>20/00408/FUL Land Adjacent to Yew Tree Farm - Revised drawing</p> <p>20/00992/CLP Chapel house – Application for a change of use PC felt strongly about application and would like a meeting – TD has raised with policy officer and is waiting for response We can only object on a change of use matter Members expressed concern that Chapel House is sited next to housing for ex-offenders, but it is not a planning issue</p>									

	<p>20/00082/CONDIS Land at Fiddington – Sport England report</p> <p>Decisions</p> <p>Permit - 20/00883/FUL Erection of a single storey front/side extension and two storey front extension. Erection of a balcony to the rear Applewood Aston Cross</p> <p>Permit - 20/00709/FUL Erection of a new fence along boundary between Fiddington Manor (behind Meadow View) and adjacent property known as Manor barn.</p> <p>Permit 20/00871/AGR Installation of a round storage tank for the temporary storage of liquid fertiliser Rudgeway Farm</p> <p>Discharged 20/00103/CONDIS Application for approval of details subject to conditions 2 (external materials), 3 (landscaping scheme), 4 (boundary treatment), of the planning application ref number 14/00925/FUL The Laurels Aston Carrant Road</p>	
15.12.20	<p>POLICIES</p> <p>Policies have been amended and forwarded to Councillors for approval - need to be incorporated into systems, DS will submit amended Tree policy</p> <p>Members agreed the following policies:</p> <p style="padding-left: 40px;">STAFF APPRAISAL RETENTION AND DISPOSAL WEBSITE</p> <p>The following policies will be considered at next meeting</p> <p style="padding-left: 40px;">HEALTH AND SAFETY INFORMATION SECURITY MEMBER PROTOCOL TREES</p>	Future Agenda Item
16.12.20	<p>TREE PLANTING</p> <p>DG has contacted Tree officer, we have to put a case together and work out which trees have some significant value, very few have been identified within the parish.</p> <p>Councillors will identify trees in their own area and map them</p> <p>Must be aware we need to talk to landowners as there is a significant cost implication</p> <p>Can still maintain but can't fell them, and need to clarify where the responsibility lies</p> <p>Several trees are suitable for protection and are in danger due to development</p> <p>Concern was expressed on the trees on the church drive, we need to contact the diocese in the first instance</p> <p>No conservation area in the parish but historical monument may have an impact if within 100 metres</p>	All Cllrs

17.12.20	<p>HIGHWAY ISSUES</p> <p>Grass Cutting</p> <p>Clerk has chased GCC and is awaiting payment Ken Preece will continue next year</p> <p>Pamington Junction Alignment – update</p> <p>Members held site meeting with VS and Craig Freeman CF and agreed drawing supplied by VS is suitable. CF will come up with costing, VS has put money in and work may be completed next Summer, Landowner is in agreement</p> <p>Temporary footpath closure - AAS/41 and AAS/43</p> <p>No update till they have finished building Lindens development</p> <p>Village signs</p> <p>Need to agree a meeting with some Councillors to agree what signs are needed and CF will match fund Concern expressed on two areas known as Walton Cardiff and two areas known as Pamington, we need signage to identify the hamlets BC will email out brochures</p>	<p>Clerk</p> <p>January meeting</p> <p>BC</p>
18.12.20	<p>UPDATE-CHURCHYARD CAPACITY</p> <p>No update from Homes England or Garden Town Team or Jonathan Dibble, TD will raise at next Garden Town meeting</p>	<p>TD</p>
19.12.20	<p>CLERK REPORT</p> <p>Clerk reported: Meeting dates for 2021 forwarded to Councillors</p> <p>PC has spoken to Cllr Brown in regard to historic documents as she has been storing some files from when she was Chairman, also JH has some historic files PC suggested when permitted to take charge of the documentation and sort it with a view to archiving or disposing of the files</p> <p>This was agreed</p>	
20.12.20	<p>CORRESPONDENCE RECEIVED</p> <p>Previously circulated by email</p>	
21.12.20	<p>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</p> <p>None</p>	
22.12.20	<p>TO NOTE FUTURE MEETINGS</p> <p>MONDAY 25 JANUARY 2020</p> <p>Budget meeting agreed for Monday 18th January at 4pm</p>	

	Meetings to be held remotely until regulations allow	
23.12.20	TO AGREE TO INVOKE (LGA 1972 100A (2) TO EXCLUDE THE PUBLIC AND DISCUSS THE FOLLOWING ITEM IN CONFIDENTIAL BUSINESS Agreed - members of the public left the meeting	
24.12.20	STAFF PENSION SCHEME Members were updated on the set up of the scheme - minutes have been forward to Pensions. Standard pack from formation of PC has not yet been found and Clerk will search historic items and ask GAPTC for a new pack for the files	Clerk
	No further business and the meeting finished at 8.15pm	