

**MINUTES FROM THE MEETING OF ASHCHURCH RURAL PARISH COUNCIL HELD ON 23 NOVEMBER 2020 AT 6.30PM**  
**OWING TO THE CORONAVIRUS PANDEMIC THIS MEETING WAS HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING**

Present: Cllrs J Hargreaves JH Chairman; T Davies TD; B Cooke BC; D Garnett DG; D Street DS; G Shurmer GS

C. Cllr V Smith VS  
 Pauline Clarke - Parish Clerk

Ian Parker Save our Lanes IP  
 J McCauley – Volunteer assistant to the Council JM  
 Ian White - Webmaster IW

**PUBLIC PARTICIPATION –**

Any member of the public wishing to speak during the public forum should make their intentions known to the Clerk or the Chair before the start of the meeting. • A member of the public may be allowed to speak for not more than 5 minutes. • The opportunity for any member of the public to speak shall be at the discretion of the Chair of the meeting. • A member of the public shall not be allowed to speak more than twice during any period of public forum, which shall normally be 20 minutes. • Additional time for the public forum shall be at the discretion of the meeting.

**IP noted a Community group is being set up for Ashchurch residents**  
**JM –noted geographically incorrect information on consultation letter received by residents in regard to the 450-housing development**  
**To be discussed later**

		<u><b>ACTION</b></u>
01.11.20	<b>WELCOME</b> The Chairman welcomed all to the meeting	
02.11.20	<b>APOLOGIES FOR ABSENCE</b> Councillor Brown AB B. Councillor Gore MG	
03.11.20	<b>DECLARATIONS OF INTEREST</b> DS: Planning 20/00992/CLP Chapel House	
04.11.20	<b>TO APPROVE THE MINUTES OF THE MEETING OF 26 OCTOBER 2020</b> Minutes as amended were agreed Proposed DG seconded BC To be signed at a later date  Members had raised the issue of the removal of the pelican crossing with Catherine Ashby CA and the decision is with Highways England. VS confirmed he is working with MG, its linked in with toucan crossing removal and a meeting has been set up in January with the MP and Highways England. He thanked IW and IP for information, and noted the issue goes back to 2016  TD confirmed nothing can be done about the boundary issue at Linden Homes, TBC have followed correct processes	

	<p>Members agreed £75 for a LED solar light at Aston on Carrant and Pamington defibrillators</p> <p>Proposed GS and seconded TD</p> <p>The Village Hall unit does not need any further lighting</p>	<b>Clerk</b>
05.11.20	<p><b>TO RECEIVE REPORT FROM COUNTY COUNCILLOR</b></p> <p>VS will forward report for circulation by Clerk</p> <p>The road program is up to date even though there is a pandemic</p> <p>The highways dept are doing a fantastic job and catching up on the resurfacing programme</p> <p>J10 consultation ends on 25<sup>th</sup> November</p> <p>J9 M5 surveying continues and the design team is correlating the information</p> <p>VD asked TD to put forward his route suggestion</p> <p>Disappointed that only £800,000 allocated for cycling schemes as wanted £5million, but hoped cycleway is in place by 2021, looking for further funding, and at route to Bishops Cleeve</p> <p>TD asked for his views on bridge application, VS agreed he had concerns on the bridge and will speak at committee in December. Members will need to go through democratic services if they also want to speak</p> <p>TD suggested decision on J9 appears to be already decided, VS confirmed he has no further details</p> <p>TD asked how residents from the new 850 homes will get access to the cow bridge. It is a right of way, and there is a footpath but children need to go school. VS suggested PC submit the idea that that the junction on M5 goes north and not south to the design team as has some merit</p> <p>PROW is working on the route, and this could become a cycle route</p> <p>JH confirmed he has agreed to walk the bridleways with Ian Soule from PROW and added there is an undertaking from solar developers that they will enhance Bozzard Lane. Any modifications to the cow bridge must be done to our specifications, and we must ensure we get the best out of it we can, Alan Bentley at PROW may also walk the bridleways</p>	
06.11.20	<p><b>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR</b></p> <p>Apologies were received from B. Councillor Gore</p> <p>Last in attendance 26 October 2020</p>	
07.11.20	<p><b>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</b></p> <p>DS confirmed the wreath has been paid for, and he has laid it at memorial</p>	
08.11.20	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• <b>Neighbourhood Development Plan</b></li> </ul> <p>TD has applied for SEA and HRA as a part of reg 14, there was no option but to do it, the new policy manager has decided this and it is holding our NDP up as it could take 3 months for response</p> <ul style="list-style-type: none"> <li>• <b>Defibrillator</b></li> </ul> <p>Clerk is receiving notifications of checks</p> <ul style="list-style-type: none"> <li>• <b>Website</b></li> </ul> <p>IW reported a high level of visits to site</p>	

	<ul style="list-style-type: none"> <li>• <b>Working Group</b></li> </ul> <p>JH confirmed members are having Bi- monthly meetings with Catherine Ashby to get details on the bigger Planning Applications</p>																	
09.11.20	<p><b>UPDATE – REFURBISHMENT OF PARISH NOTICE BOARDS AND THE SEAT IN PAMINGTON</b></p> <p>JH confirmed Notice Boards have been refurbished and repaired, contractor has done them at cost of £300, and will now do the seat</p> <p>JH will put in new pin board at Walton Cardiff and the Village Hall GS noted Notice Board at Pamington is a vast improvement</p>																	
10.11.20	<p><b>FINANCIAL REPORTS</b></p> <p>The Clerk had circulated reports, to include Bank reconciliation and Budget/Expenditure, which were agreed</p>																	
11.11.20	<p><b>ACCOUNTS FOR PAYMENT</b></p> <p>BACS Payments approval list was forwarded to members and agreed</p> <p>Councillors agreed the Chairman can authorise his own payment with Unity bank as it has been agreed by members at this meeting</p> <table> <tr> <td>BHIB</td> <td>£320.31</td> </tr> <tr> <td>J. Brookes</td> <td>£1215.00</td> </tr> <tr> <td>Gooch Group</td> <td>£54.99</td> </tr> <tr> <td>Computer Services</td> <td>£20.00</td> </tr> <tr> <td>PATA</td> <td>£46.50</td> </tr> <tr> <td>Admin</td> <td>£813.88</td> </tr> <tr> <td>Hargreaves</td> <td>£458.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>£2928.29</b></td> </tr> </table>	BHIB	£320.31	J. Brookes	£1215.00	Gooch Group	£54.99	Computer Services	£20.00	PATA	£46.50	Admin	£813.88	Hargreaves	£458.00	<b>TOTAL</b>	<b>£2928.29</b>	
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12.11.20	<p><b>UPDATE - DEFIBRILLATOR IN ASTON ON CARRANT, AND CPR FIRST AID TRAINING</b></p> <p>Clerk confirmed she receives notifications of checks and will confirm if there are any CPR training</p> <p>Neighbouring parishes could be invited to training</p> <p>Noted most defibrillators have automatic training</p> <p>JH will look at the defibrillator in the phone box in New Year</p>	<b>Clerk</b>																
13.11.20	<p><b>DOG BIN AND NOTICE BOARD AT ASTON CROSS</b></p> <p>MG is looking for s106 funding for dog bin and partial funding for Notice Board</p> <p>Clerk to chase MG</p> <p>IW noted he is asking MG for s106 funding for Village Hall</p> <p>TD has spoken to Lesa West and there are several outstanding 106 monies from Linden homes, but she is struggling to keep up as is currently part of the TBC COVID-19 response</p>	<b>Clerk</b>																
14.11.20	<p><b>PLANNING</b></p> <p><b>GT – Masterplan</b></p> <p>TD updated members on the recent Zoom meeting with the Garden Town Team GT and Northway Parish Council that was also attended by JH and DG</p> <p>GT have produced a list of questions and asked for input, it is clear that the centre is no longer by the church.</p>																	

	<p>Andrea Pellegram has produced a report on the Garden Town and the development of 450 houses and this was circulated.</p> <p>Members agreed not in a position to answer the questions, and concluded need to consult with residents as its fundamental to the Garden Town that they have input.</p> <p>Consultation to be held in December through to end of February and then response to GT team</p> <p>BDP are currently working on a revision to the plan but they will have to wait and take into account the parish input.</p> <p>Bridge is there to facilitate the 850 homes, and site it is limited from the original 3000 application because of traffic issues, this is also the case with the site at Mitton</p> <p>TD considered Phase 1 is fundamentally dead but GT team do not agree. He added he was surprised they asked us these questions, but also it was unprofessional as there was only 2 hours' notice given.</p> <p>JH stated there was a rumour about the MOD site some time ago but the GT team are still using original drawings of 3 years ago.</p> <p>All residents need the opportunity to respond to the consultation either by a postal system similar to the one recently used by Hitchens or by email.</p> <p>GS approved of the consultation, as a parish we must be able to feed into the GT process and need to work with TBC.</p> <p>In answer to the question why the centre has changed from church, TD responded they can't use the MOD now site so the plan does not fit,</p> <p>The GT team are not accepting our consultation but it is important that we do so, as TBC are not reaching out to the residents, they are just presenting a report. It is critical we advise TBC we are consulting and our comments must be taken on board.</p> <p>Some other Garden Towns have been thrown out due to lack of consultation.</p> <p>TD proposed sending out a letter to TBC following our consultation early in the New Year</p> <p>DG seconded and agreed</p> <p>TD to draft letter</p> <p>ARPC is working in collaboration with Bredon Parish Council to fight our case, and they are going to discuss with the GT team, they are very concerned, and want to form an association of parishes and organisations to combine resources to leverage political pressure on TBC and the MP. So far Kemerton, Beckford and Eckington are willing to join the association and others will be asked</p> <p>Need to tread careful with GDPR and to ensure any list used in the consultation is secure, can't disclose emails to third parties, the GDPR choice must be positive:  <b>e.g., 'If you are satisfied that ARPC may retain your information and share your email address with our partners for ('x' purpose), please tick the box</b></p> <p>GS expressed concern that we must not discriminate against using internet access, and JH felt dropped mail will cover this</p> <p>Clerk to find out how we hold email addresses in encrypted form and to ask Edge and email providers</p> <p><b>Update from meeting with Catherine Ashby TBC</b></p> <p>The planning Officer has emailed through application CA 20/00082 on the 850 homes, it's a summary of refinements to Master plan and she had urged Councillors to read through it</p> <p><b>Planning Consultation</b></p> <p><b>20/00443/FUL</b> - Land South of The A46 And North of Tirl Brook</p> <p>Noted</p> <p><b>2020/00442/APP</b> - Land South of The A46 And North of Tirlbrook Ashchurch</p> <p>Noted</p>	<p>TD</p> <p>Clerk</p>
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	<p><b>20/00103/CONDIS</b> The Laurels Aston Carrant Road</p> <p>Noted</p> <p><b>20/00120/CONDIS</b> Claydon House Farm Claydon</p> <p>Noted</p> <p><b>Planning Decision –</b></p> <p><b>20/00859/FUL</b> - The Kenning Aston Carrant Road Aston-On-Carrant</p> <p>Noted</p> <p><b>20/00645/FUL</b> Land North of The A46, (known As the Former Trelleborg Site)</p> <p>Noted</p> <p><b>20/00451/FUL</b> The Furrows, Claydon Farm, Claydon,</p> <p>Noted</p> <p><b>For information</b></p> <p><b>20/00709/FUL</b> Manor barn Meadow View Fiddington Manor</p> <p>Noted</p> <p><b>20/00992/CLP Chapel house –</b> Application for a change of use Situated next door to Ryland’s cottage, which is premises for the rehabilitation of offenders or former offenders and there have been 2 recent incidents, we need to respond and Clerk to ask for extension to do so, it’s not a planning issue but it’s a change of use that we can comment on TBC have confirmed there is no policy for housing offenders or former offenders. TD has raised this with MG who was unaware of the situation as apparently it is a Home Office decision of where released offenders or former offenders are housed TD will raise with Kim Harrison who is the policy officer</p>	<p><b>Clerk Future Agenda Item</b></p> <p><b>TD</b></p>
15.11.20	<p><b>POLICIES</b></p> <p>TREE Needs modifying to ARPC</p> <p>STAFF APPRAISAL RETENTION AND DISPOSAL MEMBER PROTOCOL INFORMATION SECURITY WEBSITE</p> <p>To add Health and Safety policy</p>	<p><b>Future Agenda Item</b></p>
16.11.20	<p><b>TREE PLANTING</b></p> <p>DG will discuss with Tree Office at TBC to raise our concerns, and to ensure we don’t lose any mature trees</p>	<p><b>DG</b></p>

17.11.20	<p><b>HIGHWAY ISSUES</b></p> <p><b>Grass Cutting</b></p> <p>Ken Preece is happy to continue on same terms Clerk to chase payment from GCC</p> <p><b>Pamington Junction Alignment – update</b> Due to development on the corner of the lane, it is now a good time to do this and residents are in favour. Road safety is a prime concern. The PC were originally told to wait until Barleyfields was built to address this, but a material change on the ground makes logical sense to act now</p> <p>Agreed to contact Highways road safety area manager at GCC and Craig Freeman requesting them to deal with it, and to also copy in VS and arrange a site meeting</p> <p><b>Temporary footpath closure - AAS/41 and AAS/43</b> No update till they have finished building</p> <p><b>Village signs</b> No update</p>	<p>Clerk</p> <p>Clerk JH</p> <p>Future Agenda Item</p>
18.11.20	<p><b>UPDATE-CHURCHYARD CAPACITY</b></p> <p>This has been raised with Jonathan Dibble JD and Catherine Ashby and suggestion to contact Home England TD will put concern in writing to JD and the MP</p>	TD
19.11.20	<p><b>CLERK REPORT</b></p> <p>Nothing to report</p>	
20.11.20	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>Previously circulated by email Street lighting out at railway station, Clerk to contact Highways and Railways</p>	Clerk
21.11.20	<p><b>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</b></p> <p>Members are meeting with Hitchens to discuss the 450 houses and would appreciate views from residents. Ian Parker agreed to ask members of Save Our Lanes for comments, including rational arguments, wildlife surface water etc. and will discuss with TD before he responds</p>	
22.11.20	<p><b>TO NOTE FUTURE MEETINGS</b></p> <p><b>PARISH COUNCIL MEETING - MONDAY 21 DECEMBER 2020</b></p> <p>This will be held remotely until regulations allow</p>	
23.11.20	<p><b>TO AGREE TO INVOKE (LGA 1972 100A (2)) TO EXCLUDE THE PUBLIC AND DISCUSS THE FOLLOWING ITEM IN CONFIDENTIAL BUSINESS</b></p> <p>Agreed - members of the public left the meeting</p>	
24.11.20	<p><b>STAFF PENSION SCHEME</b></p> <p>Members were updated on the set up of the scheme</p>	
	No further business and the meeting finished at 8.55	