

MINUTES FROM THE MEETING OF ASHCHURCH RURAL PARISH COUNCIL HELD ON 24TH AUGUST 2020 AT 6.30PM

OWING TO THE CORONAVIRUS PANDEMIC THIS MEETING WAS HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

Present: Cllrs J Hargreaves JH; T Davies TD; B Cooke BC; D Garnett DG

B. Cllr M Gore

Pauline Clarke - Parish Clerk

Public 1 – Ian Parker

Andrea Pellegram - Consultant AP

Ian White - Webmaster IW

Jo McCauley - Volunteer Assistant to the Council

PUBLIC PARTICIPATION –

Any member of the public wishing to speak during the public forum should make their intentions known to the Clerk or the Chair before the start of the meeting. • A member of the public may be allowed to speak for not more than 5 minutes. • The opportunity for any member of the public to speak shall be at the discretion of the Chair of the meeting. • A member of the public shall not be allowed to speak more than twice during any period of public forum, which shall normally be 20 minutes. • Additional time for the public forum shall be at the discretion of the meeting.

NONE

01.08.20	WELCOME The Chairman welcomed all to the meeting	<u>ACTION</u>
02.08.20	APOLOGIES FOR ABSENCE Cllrs Brown, Street, Shurmer	
03.08.20	DECLARATIONS OF INTEREST None	
04.08.20	TO APPROVE THE MINUTES OF THE MEETING OF 27TH JULY 2020 Minutes were agreed Proposed BC seconded DG To be signed at a later date	
05.08.20	TO RECEIVE REPORT FROM COUNTY COUNCILLOR Last in attendance – 18th May 2020 Not in Attendance	

06.08.20	<p>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR</p> <p>MG reported as follows: Councillors can contact her if there are any issues JCS up for review TBC looking how to accommodate housing, and the 5-year housing supply TBC will lobby how the 5-year supply is calculated TBC looking at NDP's conditions on the 4 principals which will be raised with the Government JCS consultation out in 2021 including allocating Garden Town area, and asked members for feedback Local Plan gone to Inspector Planning White paper consultation date is in October and TBC is working towards a response, the parish council will be able to feed in to it TD asked what is housing land supply and was informed its 4.88%, but it is dependent on who is calculating and MG agreed to raise this DG asked about the dual carriageway off M5, and was advised to arise with VS JH explained there are a lot of documents involved with some Planning Applications and we have asked for meeting with Catherine Ashby CA to explain, this may be extended to a monthly meeting, MG agreed to discuss points with CA</p>	DG
07.08.20	<p>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</p> <p>None</p>	
08.08.20	<p>REPORTS</p> <ul style="list-style-type: none"> • Neighbourhood Development Plan <p>Consultation with residents is ongoing Matt Barker MB at TBC has asked for more time, members agreed to extend the consultation for three weeks but only for TBC to give a total of 10 weeks TD will contact MB There were problems with delivery of the survey but Councillors have now delivered to all residents with explanatory letter</p> <p>Agreed to pay Dor – 2 Dor the revised invoice</p> <ul style="list-style-type: none"> • Defibrillator <p>Chairman has sent report to Clerk</p> <ul style="list-style-type: none"> • Website <p>IW reported: Tested website and it meets accessibility criteria Accessibility statement is now on the site and members were in agreement with wording and thanked him for his work Use of website has increased and in particular noted a 40% increase at the beginning of the NDP consultation</p> <ul style="list-style-type: none"> • Working Group <p>None</p>	TD
09.08.20	<p>UPDATE – REFURBISHMENT OF PARISH NOTICE BOARDS AND THE SEAT IN PAMINGTON</p> <p>JH has received cork to replace back panels, and ordered Perspex for Pamington and will now upgrade them</p>	JH

10.08.20	<p>AUDIT Review Annual Internal Audit report 19/20 and any actions Clerk had reviewed this and circulated her report to members as follows which was agreed</p> <p>CLERK REVIEW OF INTERNAL AUDITOR REPORT</p> <p>1.1 Standing Orders need to be tailored to the Parish Council, e.g. section 3x. Now tailored</p> <p>2.2 As council is making grants/donations, there should be a S137 column The amount notified for 2021=21 is £8.32 per elector Section 137 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power, We haven't used this power up to now as there has also been an alternative power we could use,</p> <p>3.4 Parish Council would be advised to agree and minute formal internal controls by Councillors. These should be carried out and minuted. GAPTC suggest a system of internal controls (available under I in documents) I've attached GAPTC system of internal controls I've checked this and I can't see anything that needs addressing but we need to include as part of meeting and minute it</p> <p>3.6 Recommend that checking of assets should be carried out formally and minuted. Each Councillor could take on specific assets to check on a regular basis Noted - I suggest we make an agenda item and allocate Councillors</p> <p>3.7 Periodically the Parish Council should review investments and minute that this has been done Currently we don't have any investments, we have two bank accounts, both with Unity, a current account and a deposit account but interest rate is 0%</p>
11.08.20	<p>FINANCIAL REPORTS The Clerk had forwarded reports, to include Bank reconciliation and Budget/Expenditure, these were agreed with amendment to budget defibrillator figure TD has applied to Locality for £6000 and will get response soon</p>
12.08.20	<p>DONATION TO COBALT TD proposed £500 seconded BC and agreed</p> <p>DONATION TO TEWKESBURY CHRISTMAS LIGHTS</p>

	<p>TD proposed £250 seconded BC and agreed</p> <p>Members noted we may receive more applications owing to the current climate</p>	
13.08.20	<p>ACCOUNTS FOR PAYMENT</p> <p>Payments approval list was forwarded to members:</p> <p>ANDREA PELLEGRAM - £1319</p> <p>ADMIN - £739.63</p> <p>JEREMY BROOKES - £1215</p> <p>DOR – 2 DOR - £288</p> <p>Payments were agreed including the above donations</p> <p>AP to be asked to divide how her time was spent on future invoices</p>	
14.08.20	<p>TREE CHARTER</p> <p>To put on website and ask for sites for trees, agreed something nice to do</p> <p>Agreed to complete charter</p>	<p>Future Agenda Item</p> <p>Clerk</p>
15.08.20	<p>UPDATE - DEFIBRILLATOR IN ASTON ON CARRANT, AND CPR FIRST AID TRAINING</p> <p>Aston on Carrant and Pamington have been installed- IW will now carry out monthly checks</p> <p>Water in Aston on Carrant unit has been fixed</p> <p>IW will email report to Clerk</p>	
16.08.20	<p>PLANNING</p> <p>ASHCHURCH MASTER PLAN</p> <p>TD reported from recent meeting Garden town meeting</p> <p>Jonathan Dibble JD will strive for ARPC to get a consultation</p> <p>Fiddington 2 – Hitchens have put in scoping request for a further 400 houses which will soon will be a Planning Application</p> <p>Hitchens have put in detailed reserved matters for 850 houses at Fiddington 2, which do not comply and they are in negotiations with TBC</p> <p>Rail strategy report is looking positive, they are seeking to put on 1 train per hour in the first instance but main restriction is the size of the car park</p> <p>Long discussion on Terms of Reference TBC are resisting our engagement of a consultant, the group has to include the community and we have asked for clarification on some points. We don't agree everything should be confidential, we should be transparent</p> <p>JD and TD will exchange emails on the points raised including:</p> <p>Purpose of sub group</p> <p>Consultation of the Parish</p> <p>Total transparency unless commercially sensitive</p> <p>NDP will take precedent and carry more weight following white paper, overall, however it's a bit of a battle</p>	

DG agreed with TD on the points and felt not enough consideration had been given to the rail report, also most things considered are not confidential and should be public, as technically we shouldn't be reporting to the members

TD

TD will email to members a draft explanation of his email to JD and include MG

CONSULTATIONS

20/00243/OUT

Outline application for the construction of 3 no. dwellings, with all matters reserved for future consideration except for access, layout and scale.
19 + 20 Thirlebrook Cottages, Aston Cross

Not visible from other properties, noted it has flooded in 2007 but statement does not state that

NO OBJECTION

20/00715/FUL Erection of a front porch and single storey front and side extensions, first floor rear extension and demolition of existing extensions and outbuildings - 11 Midland Cottage

NO COMMENT

20/00408/FUL Erection of detached dwelling and provision of associated vehicular driveway, parking and turning area
Land Adjacent to Yew Tree Farm, Monks Lane

NOT IN KEEPING WITH THE DESIGN WITH OTHER DWELLINGS IN THE VICINITY AND CONCERN ON THE ACCESS WAS RAISED

20/00451/FUL Removal of condition 4 of planning application 19/00137/FUL to allow for the manège to be used for commercial use. The Furrows Claydon Farm Claydon

NO OBJECTION

PUBLIC CONSULTATION Proposed **Solar Farm on land at Claydon Farm, near Fiddington, Tewkesbury, Gloucestershire** –

Once constructed the site is relatively passive, will retain Public Rights of Way but will affect a country bridleway walk. It's very big and takes up all of bridleway, but overall preferable to other alternatives i.e. gas plant

Both bridle paths around Fiddington will be lost
Members agreed to not respond at this stage

ENFORCEMENT

Breach of planning conditions ref planning permission **19/00388/FUL** -
Three Ways Claydon

Enforcement Officer has responded and he will not do anything as this stage while appeal is going on

JH will discuss response with Clerk

	<p>20/00176/ENFC Walton Cardiff Manor Walton Cardiff Lane Tewkesbury Gloucestershire GL20 7BL Alleged importation of materials and use of land as a dog agility course NOTED</p> <p>20/00186/ENFD Alleged unauthorised dog kennels in rear garden 12 Shirebrook Cottages Aston Cross Tewkesbury Gloucestershire GL20 8LN NO COMMENT</p>	
17.08.20	<p>HIGHWAY ISSUES</p> <p>Grass Cutting Grass is now cut but concern was raised on finished cut on Pamington Lane</p> <p>Pamington Junction Alignment – update Ongoing</p> <p>Temporary footpath closure - AAS/41 and AAS/43 Ongoing</p> <p>Village signs Ongoing</p>	
18.08.20	<p>CHURCHYARD CAPACITY Response from Homes England was passed onto Garden team as is designated as part of the garden town, to flag up with MG to take it up</p>	
19.08.20	<p>CLERK REPORT None</p>	
20.08.20	<p>CORRESPONDENCE RECEIVED Previously circulated by email</p>	
21.08.20	<p>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION Telephone Box that hold defibrillator has damaged window If Save Our Lanes could come up with a proposal to move it across the road ARPC would support it but needs electric for heater JH will make inquiries</p>	JH
22.08.20	<p>TO NOTE FUTURE MEETINGS PARISH COUNCIL MEETING - MONDAY 21ST SEPTEMBER 2020 This will be held remotely until regulations allow and there is no shielding</p>	

23.08.20	<p>TO AGREE TO INVOKE (LGA 1972 100A (2) TO EXCLUDE THE PUBLIC AND DISCUSS THE FOLLOWING ITEM IN CONFIDENTIAL BUSINESS</p> <p>Agreed - members of the public left the meeting</p>	
24.08.20	<p>STAFF PENSION SCHEME</p> <p>Now minuted and once minutes are signed will be forwarded to Pension Section</p> <p>Meeting finished at 8.20</p>	