

MINUTES FROM THE MEETING OF ASHCURCH RURAL PARISH COUNCIL HELD ON 18th MAY 2020 AT 6.30PM

OWING TO THE CORONAVIRUS PANDEMIC THIS MEETING WAS HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

Present: Cllrs J Hargreaves JH; T Davies TD; D Street DS; B Cooke; D Garnett DG

C. Cllr V Smith VS

B. Cllr Gore MG

Pauline Clarke - Parish Clerk

Public 1 – Ian Parker IP

Webmaster Ian White IW

PUBLIC PARTICIPATION –

Any member of the public wishing to speak during the public forum should make their intentions known to the Clerk or the Chair before the start of the meeting. • A member of the public may be allowed to speak for not more than 5 minutes. • The opportunity for any member of the public to speak shall be at the discretion of the Chair of the meeting. • A member of the public shall not be allowed to speak more than twice during any period of public forum, which shall normally be 20 minutes. • Additional time for the public forum shall be at the discretion of the meeting.

NONE

01.05.20	WELCOME	<u>ACTION</u>
	The Chairman welcomed all to the meeting and thanked VS and MG for attending	
02.05.20	APOLOGIES FOR ABSENCE Councillors Brown and Shurmer Mrs J Macauley	
03.05.20	DECLARATIONS OF INTEREST None	
04.05.20	TO APPROVE THE MINUTES OF THE MEETING OF 27th APRIL 2020 Minutes were agreed, proposed DG seconded TD To be signed at a later date	
05.05.20	TO RECEIVE REPORT FROM COUNTY COUNCILLOR Last in attendance – 27th APRIL 2020 VS forwarded report to Clerk and is attached to these minutes He highlighted design work for various projects was being carried out at home and there is positive progress Ashchurch bridge is going to planning, Northway Parish Council are included in the consultations	

	<p>Community Maintenance in parish is ongoing and asked members to inform him of any issues</p> <p>There were no questions from members</p>	
06.05.20	<p>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR Last in attendance – 27TH APRIL 2020</p> <p>MG reported:</p> <p>Meeting with the representatives from the Borough and ARPC on the Garden Town was useful</p> <p>Borough Local plan gone to Inspector</p> <p>First Zoom planning meeting is scheduled with 3 applications, any representations from parish to raise with MG</p> <p>Bridge letters have gone out and garden town teams are dealing with queries</p> <p>DG asked: Have any changes happened to the bridge plan, i.e. with the drawings, Northway PC want changes, but don't seem to appear on website, MG responded that the consultation is currently location not design and will probably be in the details of the Planning Application, but agreed to ask Jonathan Dibble</p> <p>TD added he seemed to recall width of bridge and noise containment was queried</p> <p>TD asked MG about his conversation with a resident on Rudge Lane who asked when Notice Board on the Meadows will be changed to read Wheatpieces in line with her Council Tax bill, as it appears they are not part of ARPC parish</p> <p>MG agreed to look into this with the Council Tax team, TD was concerned as it may also affect our precept</p> <p>MG will check if a number of houses are excluded from Wheatpieces on the Meadows and if the precept number is correct</p>	
07.05.20	<p>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</p> <p>NONE</p>	
08.05.20	<p>REPORTS</p> <ul style="list-style-type: none"> • Neighbourhood Development Plan <p>TD and Andrea Pellegram have held a meeting to discuss progress with members of TBC, and the garden town was also discussed</p> <p>Confirmation we can go forward with Reg 14, need to decide on which leaflet to print, cost varies from £70 or £250</p> <p>Clerk is waiting for confirmation of availability from distribution contractor</p> <p>TD will forward report from AP</p> <p>JH proposed printing the short leaflet and 10 copies of full leaflet, any further copies from Clerk, and to also put on website so all residents should have opportunity to comment</p> <p>TD seconded the proposal and following a vote, this was agreed</p> <p>DG asked what happens to the responses?</p> <p>TD: Will go to Clerk to collate and then sent to Andrea Pellegram AP</p>	<p>TD</p> <p>Clerk</p>

	<p>TD reported from a Garden Town meeting – DG, JH, MG and AP plus other representatives from TBC and consultants DPD discussed aspirations, meeting was positive and they plan to have regular meetings and consultations. No progress on Memorandum of Understanding, this has to be in writing and detailed, TD expressed disappointment on lack of trust, there is no transparency and considered TBC must open up more, he agreed to circulate notes from the meeting</p> <ul style="list-style-type: none"> • Defibrillator (MG and VS left) <p>JH will forward report to Clerk</p> <ul style="list-style-type: none"> • Website <p>IW has added planning that the Clerk has sent through also updates to COVID – 19 plus necessary updates for audit</p> <ul style="list-style-type: none"> • Working Groups <p>None</p>	JH
09.05.20	<p>UPDATE – REFURBISHMENT OF PARISH NOTICE BOARDS AND THE SEAT IN PAMINGTON JH looked at notice board and will take on the refurbishment at minimal expense to the Council</p>	
10.05.20	<p>DISTRIBUTION OF NDP QUESTIONNAIRES Discussed</p>	
11.05.20	<p>FINANCIAL REPORTS The Clerk had forwarded reports, to include Bank reconciliation and Budget/Expenditure which were agreed</p>	
12.05.20	<p>ACCOUNTS FOR PAYMENT Payments approval list to the value of £1853.91 was circulated and agreed, Payroll and HMRC £624.52 Zoom £14.39 J Brookes £1215.00 Clerk will post out cheques to the Chair for signature (DS noted grass has been cut and was a good job)</p>	Clerk
13.05.20	<p>TO AGREE SECTION 1 OF THE ANNUAL RETURN ANNUAL 19.20 GOVERNANCE STATEMENT The Clerk had circulated the return TD: Read all points individually to the members, following discussion, they were agreed Proposed TD: Seconded JH</p>	
14.05.20	<p>TO AGREE SECTION 2 OF THE ANNUAL RETURN 19.20 ACCOUNTING STATEMENTS The Clerk had circulated the return and supporting documents Members agreed the Statements Proposed TD: seconded JH</p>	

15.05.20	<p>UPDATE - DEFIBRILLATOR IN ASTON ON CARRANT, AND CPR FIRST AID TRAINING</p> <p>JH noted the pads arrived last week, and will deliver to Aston on Carrant as soon as possible</p> <p>IW has spoken to installation contractor at Pamington and will chase at end of week</p>	
16.05.20	<p>PLANNING –</p> <p>UPDATE - TEWKESBURY GARDEN TOWN</p> <p>UPDATE: 20/00028/FUL Formation of BiofertiliserLagoon with fenced enclosure and formation of access road with turning area</p> <p>TD noted Highways report want the hedge come down, we want a report on accidents, TD will chase before we comment further</p> <p>UPDATE: 20/00282/FUL Installation of mobile home/lodge 6 St Davids Road Ashchurch</p> <p>18/00911/FUL Substitution of 23 plots (13-15; 18-30; 37-43) as approved through outline consent ref: 14/00972/OUT (150 dwellings including access, landscaping, open space, and associated infrastructure with all matters reserved other than access) and the subsequent reserved matters, ref: 15/01002/APP. Land South Of The A46 Pamington Lane Ashchurch Gloucestershire</p> <p>WITHDRAWN</p> <p>19/00056/CONDIS Application for approval of details subject to condition 40 (drainage) of planning application ref number 17/01203/FUL Part Parcel 0004 Opposite Ashchurch Industrial Est Ashchurch Road</p> <p>DISCHARGED</p> <p>19/00057/CONDIS Application for approval of details subject to Condition 1 (Whole Site Phasing Plan) and Condition 2 (Design Principles) of planning application ref number 17/01203/FUL Part Parcel 0004 Opposite Ashchurch Industrial Est Ashchurch Road</p> <p>DISCHARGED</p> <p>19/00963/FUL Variation of Condition 2 of planning permission 17/00347/FUL (erection of 261 dwellings) to vary the house types for plots 50 to 52. Part Parcel 3400 Columbine Road Walton Cardif</p> <p>PERMITTED</p> <p>19/00151/CONDIS Application for approval of details subject to condition 28 (landscaping and ecological management plan) of planning application ref number 17/01203/FUL Land South Of The A46 And North Of Tirle Brook Ashchurch</p> <p>DISCHARGED</p> <p>20/00006/CONDIS Application for approval of details subject to condition 26 (protection of existing trees & hedgerows) of the planning application ref number 17/01203/FUL Land South Of The A46 And North Of Tirle Brook Ashchurch</p> <p>DISCHARGED</p> <p>The above was noted</p>	TD

	The Clerk will contact the Planning Department for a simple statement to explain changes on big planning applications, as it is very difficult to trawl through all the documentation	Clerk
17.05.20	<p>HIGHWAY ISSUES</p> <p>Pamington Junction Alignment – update</p> <p>Ongoing</p> <p>Temporary footpath closure - AAS/41 and AAS/43</p> <p>Ongoing</p> <p>Grass Cutting Remove from future agenda</p> <p>Village signs Craig Freeman CF has offered to put in some signs, agreed to ask him for costs if we pay 50%, and to ask for details or brochure. Clerk to Action Members felt it is important to establish where the parish boundaries are to allay any confusion. Signs will need to be on every lane or road boundary</p>	A: Clerk
18.05.20	<p>CHURCHYARD CAPACITY</p> <p>Clerk had received no response from Jeanette Walsh to ask if it is TBC responsibility to ensure there is Burial capacity in the parish, we are going to run out especially in the current situation Need to explore getting more land maybe opposite the church and the MOD site Should also be raised with Garden Town team Clerk to chase in 2 weeks to ask for guidance</p>	A: Clerk
19.05.20	<p>CLERK REPORT</p> <p>None</p>	
20.05.20	<p>CORRESPONDENCE RECEIVED <i>(To include all correspondence received up to and including Parish Council Meeting date)</i></p> <p>Circulated by email</p>	
21.05.20	<p>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</p> <p>None</p>	
22.05.20	<p>TO NOTE FUTURE MEETINGS</p> <p>PARISH COUNCIL MEETING - MONDAY 22nd June 2020</p>	
23.05.20	<p>TO AGREE TO INVOKE (LGA 1972 100A (2) TO EXCLUDE THE PUBLIC AND DISCUSS THE FOLLOWING ITEM IN CONFIDENTIAL BUSINESS</p> <p>Agreed - members of the public left the meeting</p>	

24.05.20	<p>STAFF PENSION SCHEME</p> <p>The Clerk had sourced further details and updated the members</p> <p>DG had tried to get advice and raised concern on the liability, will discuss with TBC</p> <p>Clerk to ask other parishes on details of their scheme</p> <p>Members were in agreement in principle to setting up a scheme</p> <p>No further business and the meeting ended at 8.05pm</p>	<p>DG</p> <p>A: Clerk</p>
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HIGHWAYS REPORT – COUNCILLOR V SMITH

Good afternoon, I have put the following briefing note together on behalf of Councillor Vernon Smith as Lead Cabinet Member for Highways and Flooding. We are in regular contact with Councillor Smith to provide updates about the highways service. As ever, Councillor Smith has asked me to reassure you that he is always available to contact for any highway issues.

Highways Briefing (1st May 2020)

This briefing note is intended to bring you an update on what works our highways team are doing to support the current pandemic emergency situation. We continue to work closely with all our external providers – Ringway, Atkins, Skanska, Tarmac and Telent.

As you will have understood from the previous updates, we are not operating the same highways service as usual, we are running a reduced output because of the complications around staff, resources, supply chains and social distancing guidelines – realistically a return to completely ‘normal’ business will be some way off. But, we are making the most of maximising what we’re doing and taking the opportunities to do things which would otherwise have been much more difficult and/or expensive because of the traffic volumes on the network. It is our priority to keep the network safe so all the support and emergency services can operate safely.

GCC highway staffing levels remain stable, as do most of our partner businesses, and we are seeing some stability returning to the supply chain now too. Smaller sub-contractors are still affected, particularly those where the operations involve working in close proximity to others.

- **Emergencies and Inspections** – we continue to deal with emergencies and reported safety defects 24-7. The temporary Safety Inspection Policy remains in place and we are now actively considering options for how to resume inspections safely as part of the recovery process. Inspections for bridges, structures, and landslips are continuing.

- **Winter maintenance** – the season has now finished.

- **Cyclical maintenance works** – gully emptying is continuing as normal. Drainage CCTV/investigation work has resumed this week with revised working methods. Grass cutting is planned for mid-May and will start with a a visibility cut of junctions etc.

- **Community maintenance gangs** – a gang is operating in each area now, works are being co-ordinated locally.

- **Structural maintenance (£150m Investment)** – design work for this and future programme development have been largely unaffected and we’ve been able to take advantage of our coring contractor’s resources to get further ahead. In the resurfacing programme Tarmac have been able to ease the initial labour shortages and will be returning to two gangs full time on the network from 11th May. The focus will continue to be on schemes that will benefit most from the quieter conditions – A436 Birdlip to Air Balloon, A435 Southam to Racecourse, Rodney Road and The Promenade in Cheltenham and Southam Lane all currently feature in the planned programme. Preparation works are progressing well for this year’s surface treatments season (patching, surface dressing etc.) with patching works by Ringway ongoing. Ringway are also helping us to enhance and increase the programme as much as we can. Ringway have also boosted resource for footway works to the highest level for some years. Both design and delivery are progressing at pace for two gangs working as we now go forward. Starting next week will be footway schemes in Denmark Road and Hempstead Lane in Gloucester, followed by Merrywalks in Stroud and then a programme that goes through until August. Details will be updated on our website. In terms of overall delivery on the £150m programme, programme adjustments have been made to accelerate delivery through the remainder of the year. The early loss in production due to Covid19 in April has been taken into account. With no further escalation in lockdown a full delivery of programme should be achievable.

- **Other Planned Works** – there are also construction gangs continuing to operate across the network on smaller scale jobs such as drainage improvements/maintenance and localised patching schemes. We are also still intending to bring in some spray injection patching machines to address sites identified by safety inspectors and local area teams in May.

- **Street Lighting** – reactive repairs and annual routine maintenance is being carried out. Impact on service is mostly where Western Power Distribution (who are only dealing with emergency works) are involved in resolving underground cable faults.

- **Traffic Signals** – work continues on dealing with repairs to traffic signals by Telent and some major works.
- **PROW** – Extremely busy with many users on paths. Cyclical vegetation cut back is planned from mid-May, as well as a programme of works for damaged/failing footbridges. Peak of enquiries is around paths being blocked and social distancing concerns. Enquiries and works being prioritised which means that work on public path orders (orders to change PROW routes permanently) are paused currently.
- **Highways Local** – please allocate your funds as quickly as possible to enable us to programme this at the earliest opportunity.
- **Design work** – our design teams continue to work from home progressing preparatory works where feasible
- **Major Projects** – the M5 J10 project team continue to work with Homes England and partners on the contract funding conditions. Getting into contract is expected to take a minimum of 6 months and scheme drawdown can only begin once GCC is in contract with Homes England. To that end, further detail is being prepared on understanding what works (prep/surveys/design) can be done during this interim period; A4173 Pitchcombe scheme is substantially complete on the ground, albeit with street lighting checks required alongside post-work snagging; A419 Stonehouse works continue – some sub contractor work (landscaping/ street lighting) is likely to be impacted and we are working with the main works contractor to understand what elements of the scheme works may see programme extended in order to complete them. Work on the A38 Whitminster canal bridges has restarted after a brief pause to ensure that the contractor is able to comply with the current guidelines. Utility companies are on site working with the contractor to manoeuvre the existing services around the new bridge installations. The main bridging units need to be shipped in from Ireland, due to the pandemic situation the precast concrete company is currently closed and exports suspended; it is hoped that restrictions are relaxed and the company can reopen in the coming weeks. Works continue at the old A40 at Northleach where we are depositing some of the excavated material to stabilise the highway. West of Cheltenham Stage 1 and 2 are still moving ahead, there has been a short delay to the award of the contract, with the intention to begin works in June.
- **Utilities** – most utility companies are concentrating on reactive works - faults, leaks etc. Gigaclear are continuing to work on the network on some of their Fastershire works.

How to contact us:

☒ To report an emergency, telephone 08000 514514. An example of an emergency would be an object on the highway network (i.e. a fallen tree), faulty temporary or permanent traffic lights (i.e. stuck on red), exposed cables, multiple street lighting faults, flooded roads or particularly large potholes (over 75mm deep).

☒ To report any other matters please go to our website: www.gloucestershire.gov.uk/reportit or send us an email on highways@gloucestershire.gov.uk

☒ For councillors the dedicated email address is also available: highwayscouncillors@gloucestershire.gov.uk