

**MINUTES FROM THE MEETING OF ASHCHURCH RURAL PARISH COUNCIL HELD ON 27<sup>th</sup> APRIL 2020 AT 6.30PM**

**OWING TO THE CORONAVIRUS PANDEMIC THIS MEETING WAS HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING**

Present: Cllrs J Hargreaves JH; T Davies TD; D Street DS; B Cooke; D Garnett

C. Cllr V Smith VS

B. Cllr Gore MG

Pauline Clarke - Parish Clerk

Public 1 – Ian Soule IS

Webmaster Ian White IW

Volunteer Assistant to the Council – Jo McAuley JM

**PUBLIC PARTICIPATION –**

Any member of the public wishing to speak during the public forum should make their intentions known to the Clerk or the Chair before the start of the meeting. • A member of the public may be allowed to speak for not more than 5 minutes. • The opportunity for any member of the public to speak shall be at the discretion of the Chair of the meeting. • A member of the public shall not be allowed to speak more than twice during any period of public forum, which shall normally be 20 minutes. • Additional time for the public forum shall be at the discretion of the meeting

**NONE**

01.04.20	<b>WELCOME</b> The Chairman welcomed all to the meeting	<u><b>ACTION</b></u>
02.04.20	<b>APOLOGIES FOR ABSENCE</b> Councillors Brown and Shurmer	
03.04.20	<b>DECLARATIONS OF INTEREST</b> None	
04.04.20	<b>TO APPROVE THE MINUTES OF THE MEETING OF 24<sup>TH</sup> FEBRUARY 2020</b> Minutes were agreed proposed DG seconded TD To be signed at a later date	
05.04.20	<b>TO RECEIVE REPORT FROM COUNTY COUNCILLOR</b> <b>Last in attendance – 24<sup>th</sup> FEBRUARY 2020</b> VS reported: Report circulated to members and attached <ul style="list-style-type: none"> <li>• Noted supply chains now coming back on line and GCC doubled resurfacing programme</li> </ul> No questions	

06.04.20	<p><b>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR</b>  <b>Last in attendance – 24<sup>TH</sup> FEBRUARY 2020</b></p> <p>MG reported: TBC have accommodated 180 rough sleepers and will work to rehouse permanently</p> <p>Garden waste service suspended because of staff shortage</p> <p>Business support grants available, paid out 12.7 million so far</p> <p>Bridge project progressing, considering how to consult with the public, maybe write to each resident</p> <p>Garden Town meeting cancelled, may be carried out remotely</p> <p>Restarting planning committee in June remotely but there are problems to resolve</p> <p>Sewage facility has now come to ARPC for consultation</p> <p><b>JH - Are committee meetings happening at moment?</b>  MG: No, unsure what happens if applications are called in, may have to use photos instead of site visits, any applications must be called in within 28 days of receipt</p> <p><b>JH - Who has taken over from Annette Roberts</b>  MG: Jeneette Walsh has taken over in the short term</p>
07.04.20	<p><b>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</b>  MG and VS left</p> <p>NONE</p>
08.04.20	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• <b>Neighbourhood Development Plan</b></li> </ul> <p>TD reported from Andrea Pellegram, she and Matt Barker have reached a broad agreement, she has circulated a briefing note on how the public can be consulted, that could include producing a hard copy or via the website</p> <p>Clerk has found quotes for printing and distribution and circulated to members</p> <p>We need to check legal position before proceeding, NDP is worded in a legal format but leaflet helps to explain, but will have to wait for clearance before proceeding</p> <p>Locality do not know if we can legally continue with Reg 14, so TD will ask Mat Baker. Could be a while before we get a response, NDP has to be worded from a Borough point of view</p> <p>NDP will go into an immediate review, it is important the NDP influences the Garden Town and it might steer the plans and add some more leverage. We want all hamlets to retain identities, and a lot of work ahead to achieve that. In the first instance we should get the leaflets printed</p> <p>DS supported this and asked if we have to have a response</p> <p>TD not sure if we need a response but ideally, we would like residents to respond</p> <p>Clerk to ask supplier for assurances they are approved as essential journeys</p> <p>DG and the Clerk have looked into using Royal Mail but considered is very difficult to hone their service down to make it suitable for our needs, it's not an easy task as lots of new build</p>

TD

	<p>Members need to decide which leaflet to send Need at least 10 copies of full document, Clerk to do that on her new printer TD – should have response from Matt Barker by next meeting, but will chase Jonathon Dibble</p> <ul style="list-style-type: none"> <li>• <b>Defibrillator</b></li> </ul> <p>No report – JH will try to do test following week</p> <ul style="list-style-type: none"> <li>• <b>Website</b></li> </ul> <p><b><u>Web site report – March 2020</u></b></p> <ul style="list-style-type: none"> <li>• News &amp; Events</li> <li>• Help for flooded homes information added</li> <li>• TBC public event – Ashchurch Bridge</li> <li>• Cookie, Grievance &amp; Public Forum policies added to Policy page</li> <li>• Schedule guide for policy review updated for these policies</li> <li>• New Cookie policy implemented on web site</li> </ul> <p><b><u>Web site report - April 2020</u></b></p> <ul style="list-style-type: none"> <li>• Site updated to reflect that meetings are now held virtually</li> <li>• News &amp; Events page, Covid section, is updated daily with the GCC covid-19 statements</li> <li>• Mail address detail has been added for all councillors as required for forthcoming audit</li> <li>• I continue to post planning applications as sent to me and this is a convenient place to find links to them in the TBC portal</li> </ul> <ul style="list-style-type: none"> <li>• <b>Working Groups</b></li> </ul> <p>None</p>	
09.04.20	<p><b>UPDATE – REFURBISHMENT OF PARISH NOTICE BOARDS AND THE SEAT IN PAMINGTON</b></p> <p>TD – considered the seat at Walton Cardiff needs some attention and JH added the one at Fiddington also needs some attention</p>	
10.04.20	<p><b>DISTRIBUTION OF NDP QUESTIONNAIRES</b></p> <p>Previously discussed</p>	
11.04.20	<p><b>TAXI VOUCHERS</b></p> <p>Clerk has sent out Taxi vouchers, she noted there were less recipients than in the previous year DS considered we had hit the correct level financially</p>	
12.04.20	<p><b>FINANCIAL REPORTS</b></p> <p>The Clerk had forwarded reports which were agreed She reported she had completed the end of year figures; the Internal Auditor may want to organise a Zoom meeting to complete Audit The Clerk will circulate the Annual Return (AGAR) to members for agreement at the next meeting</p>	<b>Future Agenda Item</b>

13.04.20	<p><b>ACCOUNTS FOR PAYMENT</b></p> <p>Payments approval list to the value of £1961.04 was circulated and agreed,  Payroll and HMRC £691.55  Gooch Cleaning £54.49  J Brookes £1215.00  Clerk will post out cheques to the Chair for signature</p>	Clerk
14.04.20	<p><b>UPDATE - DEFIBRILLATOR IN ASTON ON CARRANT, AND CPR FIRST AID TRAINING</b></p> <p>JH has the units  No further update – AB to ask contractor to install  IW has received no response from contractor at Fiddington</p>	
15.04.20	<p><b>PLANNING –</b></p> <p><b>1/ 20/00028/FUL</b> Formation of Biofertiliser Lagoon with fenced enclosure and formation of access road with turning area   Non material amendment for planning permission 15/01002/APP for amendments to the site layout and landscaping.   Land South Of A46 Pamington Lane Pamington Tewkesbury Gloucestershire</p> <p><b>TD reported Andrea Pellegram who is a specialist considers we have no reason to complain. There may be an issue with odour but Environmental Health have not yet commented. He has raised transport issues and we will wait to see Highways response; he has also contacted Lesa West to investigate accidents in that area, no response as yet, will chase and will ask her to draft something out</b></p> <p><b>IW: This will drain into the Tirle, MG called it sewerage and two farmers have noted it is the contents of cess pits</b></p> <p><b>TD: Will worsen in long term, its odious wherever it comes from and it should be going into a soakaway</b></p> <p><b>IS: It doesn't soak away, and get taken away, it's a digestate lagoon, and becomes a green waste - should not get into Tirle brook unless there's an accident</b></p> <p><b>TD: We have 28 days to respond and wating for Highways</b></p> <p><b>DS: Can we provide free gas to residents with surplus?</b></p> <p><b>TD: Not likely as the build-up gas would be used to exacerbate any leak</b></p> <p><b>2/ 20/00263/ FUL</b> Proposed temporary siting of 2 no. Rubb Shelters for use as vehicle storage in association with the operational use of the military camp (temporary siting</p> <p><b>NO COMMENT</b></p> <p><b>3/ 20/00191/FUL:</b> Proposed disabled access ramp to serve existing pedestrian entrance. LOCATION: Orbit House, Ashchurch Business Centre</p> <p><b>NOT IN OUR PARISH</b></p> <p><b>4/ 20/00282/FUL  </b> Installation of mobile home/lodge   6 St David's Road Ashchurch</p> <p><b>NO COMMENT</b></p>	TD

	<p><b>UPDATE 20/0006/CONDIS</b> Application for approval of details subject to condition 26 (protection of existing trees &amp; hedgerows) of the planning application ref number 17/01203/FUL   Land South Of The A46 And North Of Tirlle Brook  <b>Clerk to ask TBC if this application is for the protection of the Hedgerows that is already ripped out</b></p> <p><b>UPDATE 20/00047/CONDIS</b>   Application for approval of details subject to condition 29 (Construction Environmental Management Plan) of planning permission reference no. 17/01203/FUL   Land South Of The A46 And North Of Tirlle Brook  <b>Noted</b></p> <p><b>UPDATE 19/00056/CONDIS</b>   Application for approval of details subject to condition 40 (drainage) of planning application ref number 17/01203/FUL   Part Parcel 0004 Opposite Ashchurch Industrial Est Ashchurch Road  <b>Noted</b></p> <p><b>DECISIONS WERE NOTED</b>  <b>PERMIT 18/01251/FUL</b>   Hybrid planning application; for the proposed erection of a new poultry site for up to 360,000 birds with solar panels, biomass boilers and associated buildings &amp; development. Outline planning application for one agricultural workers dwellings with all matters reserved apart from access   Starveall Farm</p> <p><b>PERMIT 20/00017/NMA</b>   Non material amendment to Condition 20 of planning permission 17/01203/FUL   Land South Of The A46 And North Of Tirlle Brook Ashchurch</p> <p><b>PERMIT - 19/01197/FUL</b>   Erection of wall and gate (part retrospective).   The Elms Walton Cardiff Lane</p> <p><b>PERMIT 19/00874/FUL</b>   Erection of single storey extension to Ashchurch Village Hall and alterations to existing vehicular parking area   Ashchurch Village Hall Ashchurch Road Tewkesbury</p> <p><b>GRANTED - 20/00011/NMA</b>   Non material amendment for planning permission 17/01184/APP for amendments to the site layout and landscaping.   Land South Of A46 Pamington Lane Pamington</p> <p><b>UPDATE - ASHCHURCH CONCEPT MASTERPLAN</b>  Martha Higginbottom is trying to organise Zoom meeting with members of TBC and ARPC, TD has asked that the draft agenda should include memorandum of understanding, hoping to understand TBC thinking</p>	Clerk
16.04.20	<p><b>HIGHWAY ISSUES</b></p> <p><b>Pamington Junction Alignment – update</b></p> <p>Ongoing</p>	

	<p><b>Temporary footpath closure - AAS/41 and AAS/43</b></p> <p>Ongoing</p> <p><b>Grass Cutting</b> Contract has been sent to Craig Freeman GCC Highways; we can now go ahead. TD to notify Ken Preece to get work done before middle of May, he added we can have 3 cuts a year</p> <p><b>Village signs</b> BC will send out village signs examples to members for consideration TD has seen a GCC sign on entrance to Northway parish, agreed Clerk will ask Craig Freeman if Highways can supply ARPC</p>	<p>TD</p> <p>BC</p> <p>Clerk</p>
17.04.20	<p><b>CHURCHYARD CAPACITY</b> Clerk to write to Jeanette Walsh to ask if it is TBC responsibility to ensure there is Burial capacity in the parish</p>	Clerk
18.04.20	<p><b>CLERK REPORT</b> TBC asked where to put waste bins in the new development at Wheatpieces phase 4 Members agreed to put by the side of the dog bins already in place, Clerk to respond</p>	Clerk
19.04.20	<p><b>CORRESPONDENCE RECEIVED</b> <i>(To include all correspondence received up to and including Parish Council Meeting date)</i></p> <p>Circulated</p>	
20.04.20	<p><b>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</b> Ashchurch Community Response has not had much uptake and DS noted are on top of it, DG has offered to print off any leaflets and DS would supply paper Any vulnerable residents to come through to Parish</p>	
21.04.20	<p><b>TO NOTE FUTURE MEETINGS</b> <b>PARISH COUNCIL MEETING - MONDAY 18th May 2020</b></p>	
22.04.20	<p><b>TO AGREE TO INVOKE (LGA 1972 100A (2) TO EXCLUDE THE PUBLIC AND DISCUSS THE FOLLOWING ITEM IN CONFIDENTIAL BUSINESS</b> Agreed - members of the public left the meeting</p>	
23.04.20	<p><b>STAFF PENSION SCHEME</b> A Staff Pension Scheme was discussed and will be considered at a future meeting</p> <p>Meeting ended at 8.20 pm</p>	

