

## MINUTES OF THE MEETING OF ASHCHURCH RURAL PARISH COUNCIL HELD ON 27<sup>th</sup> JANUARY 2020

Present: Cllrs J Hargreaves JH; T Davies TD; A Brown AB; D Street DS; D Garnett DG

C. Cllr V Smith VS

B. Cllr M Gore MG

Pauline Clarke - Parish Clerk

Public 2

Webmaster Ian White IW

Volunteer Assistant to the Council – Jo McAuley JM

### PUBLIC PARTICIPATION

		<b>ACTION</b>
01.01.20	<b>WELCOME</b> The Chairman welcomed all to the meeting	
02.01.20	<b>APOLOGIES FOR ABSENCE</b> Cllrs Shurmer, Cooke	
03.01.20	<b>DECLARATIONS OF INTEREST</b> None	
04.01.20	<b>TO APPROVE THE MINUTES OF THE MEETING OF 16<sup>TH</sup> DECEMBER 2019</b> Minutes were agreed and signed, proposed TD seconded DS	
05.01.20	<b>TO RECEIVE REPORT FROM COUNTY COUNCILLOR</b> <b>Last in attendance: 16.12.2019</b> <ul style="list-style-type: none"><li>• New GCC budget published, will forward to Clerk for distribution to Councillors</li><li>• Any problems on the network to be forwarded to Craig Freeman, Highways Manager or to VS</li><li>• Following a question from DG, VS confirmed the A46 is the responsibility of Highways England</li><li>• The 7-bends (the road which runs from A435 through to A46 edge of Pamington) is 'in design', and drawings should be out in the next few weeks</li><li>• Public drop-in session on Saturday 29th February at Boys Brigade 10am until 1pm. Craig Freeman; Mel Gore; GCC and TBC officers; Tewkesbury Nature Reserve; Tewkesbury Police and Lawrence Robertson will be in attendance. Information will be available on J9 and J10 and cycle track</li></ul>	

	<ul style="list-style-type: none"> <li>• Discussions have been held with Linden Homes and Glos County Highways who have offered to pay 50% of cost for Toucan crossing Members informed VS, Clerk has already asked for a toucan crossing and it has been rejected, Clerk will forward GCC email to VS</li> <li>• Forthcoming works to Shannon way will cause disruption</li> <li>• Meeting will be set up to discuss cycle path from Northway to station</li> <li>• New roads minister visited area, including A417, Cheltenham and J9, VS and Lawrence Robertson MP were in attendance</li> </ul>	Clerk
06.01.20	<p><b>TO RECEIVE REPORT FROM BOROUGH COUNCILLOR</b> <b>Last in attendance 16.11.19</b></p> <ul style="list-style-type: none"> <li>• Appeal decision at Fiddington has been approved. Parish Council has suggested traffic calming and Hitchins have agreed but Highways not in agreement. Only at reserve matters stage but work will begin fairly swiftly as retail park will be started first. This will help towards TBC 5-year housing supply, and it is hoped will include community centre, allotments and cycle paths, which will come out of s106</li> <li>• Container on football pitch at Pamington will be subject to retrospective planning</li> <li>• Travellers site still not come to committee but noted email from Cllr Cooke, members expressed concerned on non-determination and want application to go ahead sooner rather than later, MG added TBC do not have 5-year supply for travellers</li> <li>• Consultation for Tewkesbury plan had 500 response and MG will make a table and send to Inspector and hopefully plan will be adopted by end of year</li> <li>• JCS reviewed of February</li> <li>• Cyber centre at Cheltenham have released planning document, available on website and is an interesting document</li> <li>• GCC transport plan is out for consultation, and includes public transport</li> <li>• Following Glover review of Parks and ANOB - the Cotswolds could become a National Park; this is a concern as would become its own planning authority</li> <li>• Clerk to email Mel re litter picking litter pick on A46</li> <li>• Planning application at village hall has become stuck due to flooding issue, MG will try to meet Planning Officer</li> </ul> <p>In response to a query from a member MG confirmed Landowners have been approached for land for garden town and land assembly is being looked at</p> <p>In response to a query from a member MG will check for any updates on Rhino</p>	Clerk

	<p>DS noted the rifle range next door to site is operational but landowner has not been approached, however MG replied it is not a planning consideration</p> <ul style="list-style-type: none"> <li>• S106 monies is still in progress and needs to be moved forward</li> </ul>	
07.01.20	<p><b>TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA</b> None</p>	
08.01.20	<p><b>TO ADOPT MODEL PUBLICATION SCHEME</b> Agreed</p>	
09.01.20	<p><b>TO ADOPT TRAINING POLICY</b> Agreed</p>	
10.01.20	<p><b>TO ADOPT ABSENCE MANAGEMENT POLICY</b> Agreed</p>	
11.01.20	<p><b>TO ADOPT COOKIES POLICY</b> IW has looked into this, it does cover what is needed, and is linked to one Suffolk which is not ideal, but they are making an individual policy and IW will produce a policy from this</p>	<b>Future Agenda Item</b>
12.01.20	<p><b>TO ADOPT DIGNITY AT WORK/BULLYING AND HARASSMENT POLICY</b> Agreed</p>	
13.01.20	<p><b>TO ADOPT DISCIPLINARY POLICY</b> Agreed</p>	
14.01.20	<p><b>TO ADOPT EQUALITY POLICY</b> Agreed</p>	
15.01.20	<p><b>UPDATE – GENERAL POWER OF COMPETENCE AND LCAS AWARD</b> Members agreed to raise cheque for £30 for submission of module</p>	
16.01.20	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• <b>Neighbourhood Development Plan</b> TD has spoken to Andrea Pellegram and made her aware of appeal decision at Fiddington, she will ensure NDP fits in and include clause that limits developers acquiring planning permission for 2 years TD to update before next meeting, TD added it is not known if there are there any more problems related to the garden town NDP needs to be accelerated and hopefully a referendum by end of year DG: What will be the cost? TD: Not known but not much more than what we have got back from previous consultants</li> <li>• <b>Defibrillator</b> JH has passed report to Clerk</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Website</b></li> </ul> <p>IW report to Clerk was noted, the following has now been added:  A417 missing link report  GCC local Transport Plan consultation  A46 road work north of Teddington Hands roundabout  TBC Warm and Well scheme  Scam call and email</p> <p>IW considered Garden town section needs re-writing and out of date information needs to be removed, this was agreed</p> <ul style="list-style-type: none"> <li>• <b>Working Groups</b></li> </ul> <p>JH reported the Cycle path working group discussed the route from Tewkesbury to Bishops Cleeve and Cheltenham but didn't get route far out of parish. VS will now arrange a meeting with representative from PROW, to come up with options on how to get over the motorway. The route has to be linked to a PROW and we need to be known if footpaths can be allocated to a cycleway, however Aston Cross to school along the side of stream to school would be easily achieved</p>	
17.01.20	<p><b>UPDATE – REFURBISHMENT OF PARISH NOTICE BOARDS AND THE SEAT IN PAMINGTON</b></p> <p>TD has chased but no response as yet  Notice Board at the Meadows will now open and TD has the tools needed</p>	
18.01.20	<p><b>DISTRIBUTION OF NDP QUESTIONNAIRES</b></p> <p>DG will get details from electoral roll scanned in so we can get information for Newsletter  JH will email around topics to Councillors for Newsletter  Taxi voucher letters to go out to residents  Clerk to ask Lin O Brien at democratic services to clarify what is the criteria for increasing the number of Councillors owing to an increasing population in the parish</p>	<p><b>DG</b>  <b>JH</b>  <b>Clerk</b>  <b>Clerk</b></p>
19.01.20	<p><b>FINANCIAL REPORTS</b></p> <p>Financial reports were approved  Clerk to ask Edge how to include finance budget comparison within the minutes  Agreed that Clerk will ask GAPTC to appoint internal auditor</p>	<p><b>Clerk</b>  <b>Clerk</b></p>
20.01.20	<p><b>BUDGET AND PRECEPT</b></p> <p>Budget had been circulated, precept figure has been decreased, following query from DG, TD will email out adjustment to reserves figure. Budget was agreed with this amendment</p> <p>£35,080 precept was agreed proposed DS, seconded AB</p>	
21.01.20	<p><b>ACCOUNTS FOR PAYMENT</b></p> <p>Cheques to the value of £1, 145.94 were agreed</p>	

22.01.20	<p><b>PLANNING –</b></p> <p><b>UPDATE - ASHCHURCH CONCEPT MASTERPLAN</b>          DG and TD attended meeting on Garden Town at TBC. They were not made aware of format for meeting in advance and were asked for their input. They considered they needed prior information as to what these meetings are about.</p> <p>The parish is not sufficiently involved, and would like to work in conjunction with TBC, and want to be included in Working Group. Consultation is key and would like to receive information rather than give information          MG added it is still in the governance stage, and is not currently a planning application, but agreed to ask Mike Dawson for meaningful discussion          Members expressed concern that information is not widely available          MG has advised residents to find out about planning in the area on every council tax bill          TBC is currently working towards an SPD like the one for the cyber centre          Members discussed the bridge which currently does not have a road, MG hopes the developers will agree to pay for one and will update members following her next meeting</p> <p><b>UPDATE - TRAVELLER SITE 19/00388/FUL</b>          Previously discussed</p> <p><b>CONSULTATION - 19/01197/FUL</b> Erection of a wall and gate (retrospective)</p> <p>No Comment</p> <p><b>DECISION NOTICES WERE NOTED</b></p> <p><b>APP/G1630/W/18/3210903 LAND</b> AT FIDDINGTON, ASHCHURCH NEAR TEWKESBURY          APPLICATION REF: 17/00520/OUT  <b>19/00325/CM</b> Erection of a new modular building, to serve 3 new classrooms.            Ashchurch Primary School Ashchurch Road Tewkesbury  <b>05/00033/FUL</b> Erection of conservatory to rear   18 Fitzhamon Park Ashchurch</p>	Clerk
23.01.20	<p><b>HIGHWAY ISSUES</b></p> <p><b>Pamington Junction Alignment – update</b></p> <p>No update</p> <p><b>Temporary footpath closure - AAS/41 and AAS/43</b></p> <p>No update</p> <p><b>Gateways</b>          Remove from agenda and change to Village Signs</p> <p><b>Grass Cutting</b>          Local contractor will be cheaper than Highways and it was agreed to proceed with him</p>	

24.01.20	<p><b>CHURCHYARD CAPACITY</b> Members are concerned that churchyard will fill up in less than the predicated 8 years, Clerk will ask Annette Roberts at TBC where we can bury our dead before all the Land is allocated around church for the Garden Town</p>	<b>Clerk</b>
25.01.20	<p><b>CLERK REPORT</b></p> <p><b>Training</b> Clerk has attended training on End of Year Accounts and highlighted some helpful points to the members</p> <p><b>Climate emergency</b> Clerk asked members to be aware of the climate emergency and it was agreed to discuss at next meeting</p>	<b>Future Agenda Item</b>
26.01.20	<p><b>CORRESPONDENCE RECEIVED</b> Circulated</p>	
27.01.20	<p><b>TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION</b></p> <p>Climate emergency</p>	
28.01.20	<p><b>TO GO INTO CONFIDENTIAL BUSINESS</b></p> <p>This was agreed and public left</p>	
29.01.20	<p><b>TO REVIEW AND AGREE GROUNDS MAINTENANCE CONTRACT</b> DS had met with both contractors who had quoted and distributed a report</p> <p>Members discussed the quotes and agreed to appoint the current contractor for the period 2020/2021. Members noted he has always done a good</p> <p>Proposed AB: seconded TD and agreed</p>	
30.01.20	<p><b>TO NOTE FUTURE MEETING</b></p> <p><b>PARISH COUNCIL MEETING - MONDAY 24<sup>TH</sup> FEBRUARY</b> DS apologised for arriving late to meetings owing to work commitments</p>	