



**Public Notice is given of
Ashchurch Rural Parish Council Meeting
To be held at 6.30pm on Monday 19 August 2024
at**

**Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA
for the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged to
attend the meeting**

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend **the Meeting of Ashchurch Rural Parish Council** to be held on **Monday 19 August 2024** in the **Ashchurch Village Hall, Ashchurch** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

Jules Owen BA (Hons) FSLCC

Parish Clerk and Responsible Financial Officer

Email: clerk@ashchurchruralpc.org.uk

9 August 2024

AGENDA

- 19.08.24.1 To receive and approve apologies for absence and confirm the meeting is quorate
- 19.08.24.2 To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
- 19.08.24.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
- 19.08.24.4 To confirm and sign the Minutes of the Parish Council Meeting held on 15 July 2024 circulated to members prior to the meeting
- 19.08.24.5 To receive a report from Borough Councillor M. Gore (last attended 20 May 2024)
- 19.08.24.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)
- 19.08.24.7 To receive a report from the County Councillor (last attended 17 June 2024)
- 19.08.24.8 **Planning:**
 - 8.1 To discuss planning application and agree actions:
APPLICATION NO: 23/01206/FTP
DESCRIPTION: Amendment to Footpath AB
LOCATION: Land Behind Newton Cottages Ashchurch Road Tewkesbury, Gloucestershire
SUBMISSION DUE DATE: 8 August 2024
PLANNING OFFICER: James Stanley
EXTENSION AGREED UNTIL: 23 August 2024 (TBC)
 - 8.2 To discuss planning application and agree actions:
APPLICATION NO: 24/00537/FUL
DESCRIPTION: Erection of a self build dwelling with associated landscaping and parking
LOCATION: Part Parcel 1354, Aston Cross, Tewkesbury
GRID REF: 394220 233554
SUBMISSION DUE DATE: 2 August 2024
PLANNING OFFICER: James Stanley
EXTENSION AGREED UNTIL: 20 August 2024 (TBC)

- 8.3 To receive an update on planning applications and agree actions:
APPLICATION NO: 24/00450/APP, 24/00451/APP, 24/00449/APP, 24/00452/APP
LOCATION: Land South Of The A46 And North Of Tirl Brook, Ashchurch Road, Tewkesbury
SUBMISSION DUE DATE: N/A
PLANNING OFFICER: Sarah Smith
EXTENSION AGREED UNTIL: Early September 2024

19.08.24.9

Finances – documents circulated prior to the meeting

- 9.1 To approve the August 2024 Payment List below and record income received:
August 2024 Payment List:

Payments made since last meeting on 15.7.24		
Payee	Details	Total
John Preece & Sons	Inv. No.0842	920.40
Value Products Ltd.	Inv. No.4131405	191.52
KPCM Display Ltd.	Inv. No. 89195	310.67
Booker Ltd.	Inv. No. 0455063	89.98
SafetySigns4Less	Inv. No. 4130823	28.80
Staff	July 2024 salaries	2351.85
Local Gov. Pension Scheme	July 2024 pension incl. employee contributions	754.37
		4647.59
Payment List for authorisation on 19.8.24		
J Owen	Clerk's expenses July 2024	56.60
L Beech	Assistant Clerk's expenses July 2024	35.45
O2	Staff mobile phones July 2024	15.28
PKF Littlejohn	External Audit Inv. No. SB20240269	504.00
Ashchurch Village Hall	Inv. No. 15/ARPC Room Hire July 2024	293.00
OS Maps	Local OS Maps	49.97
Microsoft Apps	Monthly fee July 2024	10.32
Ground Up	Inv. No. 3012 July 2024 maintenance	111.96
		1076.58
Receipts		
Interest	Deposit Account received on 30.6.24	1418.85
GCC	Build Back Better Grant received on 14.6.24	889.04
		2307.89

- 9.2 To approve the bank reconciliation including earmarked reserves
 9.3 To receive the budget monitoring report
 9.4 To receive the External Auditors Report from PKF Littlejohn

19.08.24.10

Ashchurch Village Hall – documents circulated prior to the meeting

- 10.1 To approve signing of the Deed of Retirement and Appointment of New Trustees between Ashchurch Rural Parish Council and Ashchurch Village Hall Trustees, subject to standing order 23(a). This states any deed required by law can be signed by any two Ashchurch Rural Parish Councillors on behalf of the Council and the Proper Officer shall witness their signatures
 10.2 To consider how ARPC will proceed with the building works for the extension and agree actions
 10.3 To establish a Village Hall Management Committee (VHMC), consider Terms of Reference and agree actions

19.08.24.11

- To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions

- 19.08.24.12 To receive an update on the Garden Town and agree actions
- 12.1 To receive a report from the Parish Liaison Committee
- 12.2 To receive a report from the Oversight Board
- 12.3 To receive a report from the Community Liaison Committee
- 12.4 To receive a report from the Office of Police and Crime Commissioner
- 19.08.24.13 To receive a report on CIL projects and s106 requirements and agree actions
- 13.1 Photo competition
- 13.2 SearchLand software
- 13.3 Gloucestershire Rural Community Council (GRCC) facilitator quote
- 13.4 3D modelling enquiries
- 13.5 OS map
- 13.6 Environment Agency ref pollution and wet land meadow
- 13.7 Public Right of Way (PROW) upgrades
- 13.8 CIL monies at Tewkesbury Borough Council (TBC)
- 19.08.24.14 To receive the Clerk's report
- 19.08.24.15 To receive details of decisions made under delegated authority since the last meeting on 15 July 2024
- A response of 'No Comment' was submitted on 1 August 2024 regarding:

APPLICATION NO: 24/00542/OHL

DESCRIPTION: Installation of overhead lines.

LOCATION: Claydon Farm, Claydon, Tewkesbury

GRID REF: 393520 231386

SUBMISSION DUE DATE: 13 August

PLANNING OFFICER: Paul Instone

EXTENSION AGREED UNTIL: Not possible due to statutory deadlines
- COUNCIL NOTED:** ARPC had previously submitted a comment of 'No Comment' for a very similar application (23/01125/OHL).
- 19.08.24.16 To receive an update on Highway matters and agree actions
- 19.08.24.17 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)
- 19.08.24.18 To discuss speed issues experienced in Fiddington Lane and agree actions
- 19.08.24.19 To discuss parish Public Rights of Way PROW and agree actions
- 19.08.24.20 To note agenda items for the next Parish Council Meeting
- 19.08.24.21 In view of the confidential nature of the following items, Council are advised to resolve to exclude the press and public from the meeting, pursuant to The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)
- 19.08.24.22 To receive an update regarding recruitment
- 19.08.24.23 Date of next meeting: 16 September 2024

END OF AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Biodiversity, Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.