



**Public Notice is given of
Ashchurch Rural Parish Council Meeting
To be held at 6.30pm on Monday 15 July 2024**

at

**Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA
for the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged to
attend the meeting**

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend **the Meeting of Ashchurch Rural Parish Council** to be held on **Monday 15 July 2024** in the **Ashchurch Village Hall, Ashchurch** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

Jules Owen BA (Hons) FSLCC

Parish Clerk and Responsible Financial Officer

Email: clerk@ashchurchruralpc.org.uk

8 July 2024

AGENDA

- 15.07.24.1 To receive and approve apologies for absence and confirm the meeting is quorate
- 15.07.24.2 To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
- 15.07.24.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
- 15.07.24.4 To confirm and sign the Minutes of the Parish Council Meeting held on 20 May 2024 circulated to members prior to the meeting
- 15.07.24.5 To receive a report from Borough Councillor M. Gore (last attended 20 May 2024)
- 15.07.24.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)
- 15.07.24.7 To receive a report from the County Councillor (last attended 22 January 2024)
- 15.07.24.8 To receive a report from Tewkesbury Borough Council Digital and Technology Navigator
- 15.07.24.9 **Planning:**
 - 9.1 To discuss planning application and agree actions:
APPLICATION NO: 24/00450/APP
DESCRIPTION: Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref: 17/01203/FUL, for the erection of the second phase of a Retail Outlet Centre and associated works.
LOCATION: Land South Of The A46 And North Of Tirl Brook, Ashchurch Road, Tewkesbury
GRID REF: 392055 233031
SUBMISSION DUE DATE: 3 July 2024
PLANNING OFFICER: Sarah Smith
EXTENSION AGREED UNTIL: Early September
 - 9.2 To discuss planning application and agree actions:
APPLICATION NO: 24/00451/APP

DESCRIPTION: Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref.17/01203/FUL, for the erection of a multi-storey car park and associated works (Duplicate application)

LOCATION: Land South Of The A46 And North Of Tirl Brook, Ashchurch Road, Tewkesbury

GRID REF: 392055 233031

SUBMISSION DUE DATE: 3 July 2024

PLANNING OFFICER: Sarah Smith

EXTENSION AGREED UNTIL: Early September

9.3 To discuss planning application and agree actions:

APPLICATION NO: 24/00449/APP

DESCRIPTION: Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref.17/01203/FUL, for the erection of a multi-storey car park and associated works.

LOCATION: Land South Of The A46 And North Of Tirl Brook, Ashchurch Road, Tewkesbury

GRID REF: 392055 233031

SUBMISSION DUE DATE: 3 July 2024

PLANNING OFFICER: Sarah Smith

EXTENSION AGREED UNTIL: Early September

9.4 To discuss planning application and agree actions:

APPLICATION NO: 24/00452/APP

DESCRIPTION: Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref. 17/01203/FUL, for the erection of the second phase of a Retail Outlet Centre and associated works

LOCATION: Land South Of The A46 And North Of Tirl Brook, Ashchurch Road, Tewkesbury

GRID REF: 392055 233031

SUBMISSION DUE DATE: 25 July 2024

PLANNING OFFICER: Sarah Smith

EXTENSION AGREED UNTIL: Early September

9.5 To discuss planning application and agree actions:

APPLICATION NO: 24/00514/DEM

DESCRIPTION: Prior Notification of Proposed Demolition in respect of the demolition of the existing B501 at MoD Ashchurch.

LOCATION: Former MOD Vehicle Depot, Aston Carrant Road, Aston-on-carrant

GRID REF: 394049 233947

SUBMISSION DUE DATE: 23 July 2024

PLANNING OFFICER: Jonny Martin

15.07.24.10 To approve Gloucestershire Wildlife Trust search for notable species in Aston on Carrant at a cost of £152.00

15.07.24.11 To approve cost of £250 plus VAT for formal photography of councillors for website update and identification

15.07.24.12 **Finances – documents circulated prior to the meeting**

12.1 To approve the July 2024 Payment List below and record income received:

July 2024 Payment List:

Payments made since last meeting on 17.6.24		
Payee	Details	Total
Glos. Wildlife Trust	Inv. 13738 - 50% of total cost	5553.00
PATA	Inv. 23/11181/PPS Payroll services April-June 2024	61.65
Tewkesbury Printing	Inv. 95880 - business cards	66.00
HMRC	PAYE for April to June 2024	1571.05
Staff	June 2024 salaries	2352.05
Local Gov. Pension Scheme	June 2024 pension incl. employee contributions	754.37
		10358.12
Payment List for authorisation on 15.7.24		
J Owen	Clerk's expenses June 2024	56.60
L Beech	Assistant Clerk's expenses June 2024	37.98
O2	Staff mobile phones June 2024	15.28
Microsoft Apps	Monthly fee June 2024	10.32
Andrea Pellegram Ltd.	Inv. No. SI-272 NDP support	1371.42
Ashchurch Village Hall	Inv. No. 14/ARPC April/May 2024	331.00
Hypertrade Enterprise Ltd.	Inv. No. 1157 Velocity Speed Gun	177.99
Onyx Shipment	Inv. No. Velocity Speed Gun	177.99
Ground Up	Inv. No. 2960 June maintenance	111.96
		2290.54
Receipts since last meeting on 17.6.24		
None		0.00
Reserves at 3.7.24		
Earmarked Reserves		173677.33
General Reserves		52940.91
		226618.24
Bank account balances at 3.7.24		
Current Account	As per Bank Reconciliation No. 86	6385.64
Deposit Account	As per Bank Reconciliation No 37	220232.60
	Closing balance at Unity Trust Bank on 3.7.24	226618.24

- 12.2 To approve the bank reconciliation including earmarked reserves
- 12.3 To receive the budget monitoring report
- 15.07.24.13 To receive an update on Ashchurch Village Hall
 - 13.1 Transfer to ARPC as Sole Trustee
 - 13.2 Structure for VH Management Committee
 - 13.3 VH tender process update
 - 13.4 Village Hall storage requirements and agree actions
- 15.07.24.14 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions
- 15.07.24.15 To receive an update on the Garden Town and agree actions
 - 15.1 To receive a report from the Parish Liaison Committee
 - 15.2 To receive a report from the Oversight Board
 - 15.3 To receive a report from the Community Liaison Committee
 - 15.4 To receive a report from the Office of Police and Crime Commissioner
- 15.07.24.16 To receive a report on CIL projects and s106 requirements and agree actions
 - 16.1 Photo competition
 - 16.2 SearchLand software
 - 16.3 GRCC facilitator quote
 - 16.4 3D modelling enquiries
 - 16.5 OS map
 - 16.6 Environment Agency ref pollution and wet land meadow
 - 16.7 PROW upgrades
 - 16.8 CIL's monies at TBC
- 15.07.24.17 To receive the Clerk's report
- 15.07.24.18 To receive details of decisions made under delegated authority since the last meeting on 19 June 2024
- 15.07.24.19 To receive an update on Highway matters and agree actions

- 15.07.24.20 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)
- 15.07.24.21 To discuss Noticeboard maintenance requirements and agree actions
- 15.07.24.22 To note agenda items for the next Parish Council Meeting
- 15.07.24.23 In view of the confidential nature of the following items, Council are advised to resolve to exclude the press and public from the meeting, pursuant to The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)
- 15.07.24.24 To receive an update regarding recruitment
- 15.07.24.25 Date of next meeting: 19 August 2024

END OF AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Biodiversity, Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.