



Public Notice is given of a Meeting of Ashchurch Rural Parish Council to be held at 6.30pm on 25 April 2022 in The Dunlop Room at The Devereux Centre, Barton Road, Tewkesbury. GL20 5GJ for the transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

The Annual Parish Meeting will be held on Saturday 7 May 2022 at Ashchurch Village Hall, commencing at 2.00pm – all welcome! The agenda will be available on the Ashchurch Rural Parish Council website from 26 April 2022

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend a **Meeting of Ashchurch Rural Parish Council** to be held on **Monday 25 April 2022** in the **Dunlop Room of the Devereux Centre, Tewkesbury** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

Jules Owen PSLCC

Parish Clerk and Responsible Financial Officer

Email: clerk@ashchurchruralpc.org.uk

19 April 2022

AGENDA

1. To receive and approve apologies for absence and confirm the meeting is quorate
2. To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
3. To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
4. To confirm and sign the Minutes of the Parish Council Meetings held on 21 March 2022 circulated to members prior to the meeting
5. To receive the Clerk's Report and details of decisions made under delegated authority since the last meeting on 21 March 2022
6. To receive a report from the Borough Councillor (last attended 20 September 2021)
7. To receive a report from the County Councillor (last attended 21 February 2022)
8. **Finances – documents circulated prior to the meeting**
 - a) To approve April 2022 Payment List/those paid since the last meeting and to note receipts
 - b) To approve the bank reconciliation
 - c) To receive the Budget Monitoring Report
 - d) To approve Deputy Clerk's final payment and agree actions
 - e) To approve Clerk's extra hours and agree actions
 - f) To consider a grant request from Tewkesbury Town Lights and agree actions
 - g) To consider the purchase of a mobile phone for the Assistant Clerk and agree actions
 - h) To consider the quote circulated prior to the meeting from Ken Preece for grass verge maintenance and agree actions

9. To receive an update on the Annual Parish Meeting to be held on 7 May 2022 and agree actions
10. To receive an update on the Neighbourhood Development Plan and agree actions
11. To approve the updated Assets Register, circulated prior to the meeting and agree actions
12. To review the Risk Management Policy, circulated prior to the meeting and agree actions
13. To receive update on the Settlement Audit and agree actions
14. To consider three quotes for printing the newsletter and to consider the quote for setting-up a GDPR compliant email system and agree actions – all quotes circulated prior to the meeting
15. To consider proposed schedule of works and costs associated with an automatic traffic count in Fiddington Lane, circulated prior to the meeting and agree actions
16. To receive an update on highway matters including the crossing at Barleyfields and agree actions
17. To discuss land use in Pamington reference S106 funds and agree actions
18. To receive an update on a new defibrillator for Fiddington and agree actions
19. To receive an update on reports of subsidence at the bridge in Claydon and agree actions
20. To note agenda items for the next Parish Council Meeting
21. Date of next meeting
22. To receive an update from the Staffing Committee regarding the appointment of an Assistant Clerk in a confidential session due to the nature of the business to be discussed